



MINUTES OF PRE-BID CONFERENCE

SPMO, Conference Room

19 JULY 2017

UPLB-S-056-8-17

**SUPPLY AND DELIVERY OF ENGINEERING AND LABORATORY
TESTING EQUIPMENT OF BIOMECH**

Present:

Bids and Awards Committee (BAC):

For. Roberto P. Cereno - *Chairman*
Mr. Allan B. Anoyo- *Vice-Chairman*
Engr. Teodulfo S. Delgado - *Regular Member*
Prof. Zoilo D. Belano Jr. - *Provisional Member*
Mr. Vernon I. Velasco - *Provisional Member*

Legal Consultant:

Atty. Paul Kenneth B. Davis

BAC Secretariat:

Ms. Liza G. Custodio - *BAC SEC Chair*
Ms. Gelina A. Zerrudo - *Member/Secretary*
Ms. Mary Ann E. Mateo - *Member/Secretary*
Ms. Rhea G. Aquino - *Member/Secretary*

Observers:

Dr. Virgilio V. Garcia - *PAFT*
Ms. Elena Y. Pasuquin-*ICO*

TWG:

Prof. Mark Keylord Onal – *AMD-IAE*

End-user:

Engr. JC Orozco- *Biomech CEAT*

The Pre-bid Conference for the **UPLB-S-056-8-17 SUPPLY AND DELIVERY OF ENGINEERING AND LABORATORY TESTING EQUIPMENT OF BIOMECH** was held on 19 July 2017 at 2:32 p.m. presided by For. Roberto P. Cereno.

Other person in attendance was:

Mr. Luis Ronit Jr. – *JOF Corp. - Prospective Bidder:*

Matters Discussed:

The BAC discussed the requirements of the Philippine Bidding Documents (PBD) for proper filling-up of necessary forms and guidance in the submission of bids by the prospective bidders.

Moreover, the technical specifications were discussed for further clarification of items for bidding.

Lot 2, Item1: Moisture Analyzer, Brand New and Branded

- Include services in the one-year warranty

The Committee further discussed the grouping and evaluation of lots under the PBD, Section 28.3, Bid Data Sheet. For purposes of evaluation of the project, *Option 1 will be used as reference i.e. "Each item to be evaluated and compared with separately and recommended for contract award separately."*



Republic of the Philippines
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
Bids and Awards Committee (Regular)
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59 The delivery term was set to sixty (60) calendar days upon receipt of the Notice to Proceed.
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61 The changes will be posted as Bid Bulletin at the PhilGEPS, BAC UPLB websites and in conspicuous place.
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63 The deadline of submission of bids is on 02 August 2017, 1:45 pm.
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65 There having no other remaining topics for discussion, the pre-bid conference adjourned at 2:57 pm.
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69 **PREPARED:**

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72 GEBINA ZERRUDO
73 BAC Secretariat, *Member/Secretary*
74 21 July 2017
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CONCURRED WITH:

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72 LIZA G. CUSTODIO
73 BAC Secretariat, *Chair*
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77 **APPROVED:**

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80 ROBERTO P. CERENO
81 BAC Regular, *Chair*
