



Republic of the Philippines
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
Bids and Awards Committee - Research
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MINUTES OF PRE-BID CONFERENCE
28 July 2017 – 2:00 PM
SPMO Conference Room
UPLB, College, Laguna

Present:

Bids and Awards Committee:

Dr. Elpidio M. Agbisit Jr. – Chair
Prof. Edwin R. Abucay – Vice Chair
Engr. Lavinia Marie A. Manaig – Regular Member
Dr. Eureka Teresa M. Ocampo – Provisional Member
Prof. Emmanuel A. Florido – Provisional Member

Legal Consultant:

Atty. Paul Kenneth B. Davis

BAC Secretariat:

Ms. Liza G. Custodio – BAC Secretariat Chair
Ms. Rosella A. Villegas - Member/Secretary
Ms. Jasmin Mary D. Dalena – Member/Secretary
Mr. Wilbert D. Hosme – Support Staff

End-user:

Dr. Fidel Rey Nayve – BIOTECH
Mr. Jey-R Ventura – CEAT-ES

The Pre-bid Conference for Supply, Delivery, Installation and Commissioning of **REBID-UPLB-RES-012-4-17 LABORATORY AND SCIENTIFIC EQUIPMENT FOR CEAT - ES** with total approved budget of One Million Six Hundred Fifteen Thousand Pesos (PhP 1,615,000.00), presided by Dr. Elpidio M. Agbisit Jr. was held on 28 July 2017 at 2:52 pm at the SPMO Conference Room, UP College, Los Baños, Laguna.

No prospective bidder attended the pre-bid conference.

Matters Discussed:

The BAC and end-user discussed the technical descriptions of the item:

Lot2, Item1: Digital Analytical Balance

- *Pan size: Changed from at least 100 mm to 80-120 mm.*
- *Operating Temperature: Changed from 10-45°C to 10-30°C.*

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61 **Lot5, Item1: UV VIS Spectrophotometer**

- 62 • Brand and model specification was included to the requirements of the item.
63 • Provision of brochure was also included to the specification of the item.

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65 The details of the Philippine Bidding Documents were also discussed by the committee for
66 information, guidance, and clear requirements of the bidding process.

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68 The deadline of submission of bids is on 11 August 2017 at 1:00 pm. Opening of bids will
69 follow shortly after the deadline of the submission of bids.

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71 Other information relevant to the project will be communicated to prospective bidders
72 through email or bid bulletin that will be posted on the UPLB, BAC and PhilGeps websites
73 and in conspicuous place.

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75 There having no other remaining topics for discussion, the prebid conference adjourned at
76 3:16 pm.

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82 Prepared by:

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85 JASMIN MARY D. DALENA
86 BAC Sec. Member/Secretary

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89 Approved:

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92 DR. ELPIDIO M. AGBISIT JR.
93 BAC Research, Chair

Concurred with:


LIZA G. CUSTODIO
BAC Secretariat, Chair