



**MINUTES OF PRE-BID CONFERENCE**

SPMO, Conference Room  
23 AUGUST 2017

**UPLB-S-064-9-17**

**MULTI-YEAR PROCUREMENT OF INTERNET SERVICE PROVIDER SERVICES**

Present:

*Bids and Awards Committee (BAC):*

For. Roberto P. Cereno - *Chairman*  
Mr. Allan B. Anoyo - *Vice-Chairman*  
Engr. Teodulfo S. Delgado - *Regular Member*  
Prof. Zoilo D. Belano Jr. - *Provisional Member*  
Mr. Vernon I. Velasco - *Provisional Member*

*Legal Consultant:*

Atty. Paul Kenneth B. Davis

*BAC Secretariat:*

Ms. Liza G. Custodio - *BAC SEC Chair (On official trip)*  
Ms. Gelina A. Zerrudo - *Member/Secretary*  
Ms. Mary Ann E. Mateo - *Member/Secretary*  
Ms. Rhea G. Aquino - *Member/Secretary*

*Observers:*

Dr. Virgilio V. Garcia – *PAFT*

*TWG:*

Mr. Dante Vergara - *SESAM*

*End-users:*

Mr. Jaderick Pabico – *ICS*  
Mr. Rozano Maniaol – *ITC*

**The Pre-bid Conference for the UPLB-S-064-9-17 MULTI-YEAR PROCUREMENT OF INTERNET SERVICE PROVIDER SERVICES was held on 23 August 2017 at 2:01 p.m. presided by Mr. Allan B. Anoyo, Vice-Chair.**

Other persons in attendance were:

*Prospective Bidders/Representatives:*

Mr. Jetro Isidro – *Wificity, Inc.*  
Mr. Donnie Estoque – *Wificity, Inc.*  
Mr. Demeciano Veneza – *Community Cable*  
Ms. Renea Buyan – *PLDT*  
Mr. DH Duran - *PLDT*

**Matters Discussed:**

The BAC discussed the requirements in the Philippine Bidding Documents for proper filling-up of necessary forms and guidance in the submission of bids by the prospective bidders. The eligibility requirements for the project is indicated in Philippine Bidding Documents.

Moreover, the Terms of Reference (TOR) were reviewed with the following corrections:



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**Performance and Acceptance Testing**

- Installation of facilities shall be completed within *forty-five (45)* days upon signing of the formal Internet Service Agreement accompanying the bid documents (the Agreement).

**Terms and Conditions**

- The ISP shall complete the installation of facilities within forty-five (45) days from signing of the Agreement.

The changes will be posted as Bid Bulletin at the PhilGEPS and UPLB BAC websites and in a conspicuous place within the University.

The deadline for submission of bids is on 06 September 2017, 1:15pm.

There having no other remaining topics for discussion, the pre-bid conference adjourned at 2:33 pm.

**PREPARED:**

GELINA ZERRUDO  
BAC Secretariat, *Member/Secretary*  
25 August 2017

**CONCURRED WITH:**

LIZA G. CUSTODIO  
BAC Secretariat, *Chair*

**APPROVED:**

ROBERTO P. CERENO  
BAC Regular, *Chair*