



Republic of the Philippines  
**UNIVERSITY OF THE PHILIPPINES LOS BAÑOS**  
**Bids and Awards Committee - Research**  
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**MINUTES OF PRE-BID CONFERENCE**  
**18 August 2017 – 2:00 PM**  
**SPMO Conference Room**  
**UPLB, College, Laguna**

Present:

Bids and Awards Committee:

Dr. Elpidio M. Agbisit Jr. – Chair  
Prof. Edwin R. Abucay – Vice Chair  
Engr. Lavinia Marie A. Manaig – Regular Member  
Dr. Eureka Teresa M. Ocampo – Provisional Member

Legal Consultant:

Atty. Paul Kenneth B. Davis

BAC Secretariat:

Ms. Liza G. Custodio – BAC Secretariat Chair  
Ms. Rosella A. Villegas - Member/Secretary  
Ms. Jasmin Mary D. Dalena – Member/Secretary  
Ms. Gelina A. Zerrudo - Member/Secretary  
Mr. Wilbert D. Hosme – Support Staff

End-user:

Mr. Jose C. Canaria

Prospective Bidders:

Mr. Neptaly Tayong Jr. – Agri Component, Corporation  
Mr. Kelvin Kyle Gines – All Certified Equipment Trading, Corporation  
Mr. Bernard Binay-an – Filholland Corporation.  
Mr. Quirino De Sagun – Super Trade Enterprises

The Pre-bid Conference for Supply and Delivery of **UPLB-RES-023-9-17 BRANDED AND BRAND NEW TRACTOR FOR PCC** with total approved budget of Two Million Five Hundred Thousand Pesos (PhP 2,500,000.00), presided by Dr. Elpidio M. Agbisit Jr. was held on 18 August 2017 at 2:00 pm at the SPMO Conference Room, UPLB College, Los Baños, Laguna.

Four (4) prospective bidders and one (1) end-user attended the pre-bid conference.



61 **Matters Discussed:**

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63 The BAC and end-user discussed the technical descriptions of the item:

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65 ***Lot1, Item2: Screen Panel Divider with Table***

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- *Engine: Changed from 98 HP to 95-100 HP.*

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- *Displacement of engine: Changed from 3908 cm<sup>3</sup> to Minimum of 3908 - Maximum of 4400 cm<sup>3</sup>.*

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- *Transmission: Changed from 12 reverse speeds to Minimum of 4 reverse speeds.*

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- *Hydraulics: "Minimum of" was added before "51.7L/min" and "28L/min".*

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- *Linkage: "Minimum of" was added before "3565 kg" and "2700 kg".*

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- *Tire: "Minimum of" was added before "13.6-24".*

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- *Wheelbase: Changed from 2422 mm to Minimum of 2300 mm.*

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- *Ground Clearance: Changed from 465 mm to Minimum of 400 mm.*

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- *Min. Weight: Changed from 3650 kg to Minimum of 3300 kg.*

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- *Other Features: Changed from 110 liters Fuel tank capacity to Minimum of 90 liters Fuel tank capacity.*

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- *Warranty: Changed from One (1) year against factory defects or 1200 hours, whichever comes first readily available parts and service to One (1) year on parts and 2 years on services.*

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- *AMTEC Tested Warranty: Changed from 3 years to One (1) year on parts and 2 years on services.*

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- *Delivery period: 30 Calendar Days upon receipt of P.O. was added.*

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85 The details of the Philippine Bidding Documents were also discussed by the committee for  
86 information, guidance, and clear requirements of the bidding process.

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88 The deadline of submission of bids is on 01 September 2017 at 1:15 pm. Opening of bids  
89 will follow shortly after the deadline of the submission of bids.

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91 Other information relevant to the project will be communicated to prospective bidders  
92 through email or bid bulletin that will be posted on the UPLB, BAC and PhilGEPS websites  
93 and in conspicuous place.

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95 There having no other remaining topics for discussion, the pre-bid conference adjourned at  
96 2:37 pm.

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102 Prepared by:

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JASMIN MARY D. DALENA  
106 BAC Sec. Member/Secretary


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109 Approved:

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DR. ELRIDIO M. AGBISIT JR.  
113 BAC Research, Chair

Concurred with:



LIZA G. CUSTODIO  
BAC Secretariat, Chair