



Republic of the Philippines
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
Bids and Awards Committee - Research
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MINUTES OF PRE-BID CONFERENCE
18 August 2017 – 1:30 PM
SPMO Conference Room
UPLB, College, Laguna

Present:

Bids and Awards Committee:

Dr. Elpidio M. Agbisit Jr. – Chair
Prof. Edwin R. Abucay – Vice Chair
Engr. Lavinia Marie A. Manaig – Regular Member
Dr. Eureka Teresa M. Ocampo – Provisional Member

Legal Consultant:

Atty. Paul Kenneth B. Davis

BAC Secretariat:

Ms. Liza G. Custodio – BAC Secretariat Chair
Ms. Rosella A. Villegas - Member/Secretary
Ms. Jasmin Mary D. Dalena – Member/Secretary
Ms. Gelina A. Zerrudo - Member/Secretary
Mr. Wilbert D. Hosme – Support Staff

End-user:

Ms. Kristelle Malveda

Prospective Bidders:

Ms. Mary Rose Del Rosario – Jecams
Ms. Violet Salvador – Jecams
Ms. Rechelle Dollente – Jecams
Mr. Alejo Franco E. Cuntapay – Milouch Enterprises
Mr. Jerome Reantaso – Milouch Enterprises

The Pre-bid Conference for Supply, Delivery and Installation of **UPLB-RES-022-9-17 BRAND NEW FIXTURES FOR PCC** with total approved budget of Nine Hundred Forty-Four Thousand Two Hundred Twenty Pesos (PhP 944,220.00), presided by Dr. Elpidio M. Agbisit Jr. was held on 18 August 2017 at 1:30 pm at the SPMO Conference Room, UPLB College, Los Baños, Laguna.

Two (2) prospective bidders and one (1) end-user attended the pre-bid conference.

61 **Matters Discussed:**

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63 The BAC and end-user discussed the technical descriptions of the item:

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65 *Lot1, Item2: Screen Panel Divider with Table*

- 66 • "PhP 35,000.00" was removed in the specifications.

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68 Site inspection in Philippine Carabao Center followed shortly after the pre-bid conference.

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70 The details of the Philippine Bidding Documents were also discussed by the committee for
71 information, guidance, and clear requirements of the bidding process.

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73 The deadline of submission of bids is on 01 September 2017 at 1:00 pm. Opening of bids
74 will follow shortly after the deadline of the submission of bids.

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76 Other information relevant to the project will be communicated to prospective bidders
77 through email or bid bulletin that will be posted on the UPLB, BAC and PhilGEPS websites
78 and in conspicuous place.

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80 There having no other remaining topics for discussion, the pre-bid conference adjourned at
81 1:50 pm.

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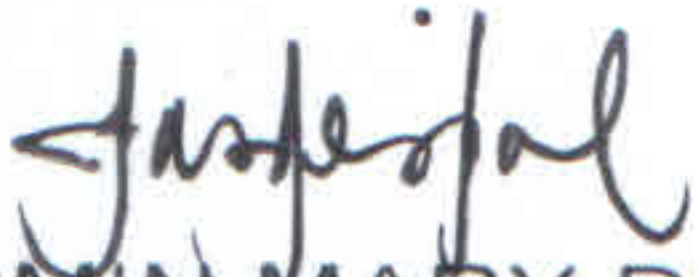
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87 Prepared by:

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JASMIN MARY D. DALENA
91 BAC Sec. Member/Secretary


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94 Approved:

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DR. ELPIDIO M. AGBISIT JR.
98 BAC Research, Chair

Concurred with:


LIZA G. CUSTODIO
BAC Secretariat, Chair