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MINUTES OF PRE-BID CONFERENCE

Present:

Bids and Awards Committee:

For. Roberto P. Cereno – *Chairman*
Mr. Allan B. Anoyo- *Vice-Chairman*
Engr. Teodulfo S. Delgado – *Regular Member*
Prof. Zoilo D. Belano Jr. - *Provisional Member*
Mr. Vernon I. Velasco - *Provisional Member*

BAC Secretariat:

Ms. Liza G. Custodio – *BAC SEC Chair*
Mr. Marion A. Parot - *Member/Secretary*
Ms. Judith D. Unson – *Member/Secretary*

Legal Consultant:

Atty. Paul Kenneth B. Davis

Observers:

Dr. Virgilio V. Garcia – *PAFT*
Ms. Elena Y. Pasuquin – *ICO*

STWG:

Ms. Gertrudes O. Anday – *Cashier's Office*
Ms. Margarita S. Maghirang – *Accounting*
Mr. Ricardo Reveche - *HRDO*
Mr. Paquito L. Manalo – *All UP Worker's Union*
Ms. Ethel T. Cabral – *BMO*
Ms. Maria Cielo M. Lampa - *SPMO*

The pre-bid conference for the **UPLB-S-034-5-17 SUPPLY AND DELIVERY OF 2,506 SACKS OF DINURADO RICE FOR UPLB EMPLOYEES (2 LOTS)** was held at around 4:10 p.m. of 3 May 2017 and was presided by For. Roberto P. Cereno, BAC Regular Chairman.

Matters discussed:

No prospective bidders attended the Pre-bid Conference.

The Terms of Reference (TOR) were reviewed with the End-user. Only suppliers whose submitted rice samples passed the rice testing shall be allowed to participate and submit their bid. The delivery must be completed within 5 working days. The changes in the TOR shall be reflected in the revised bid form to be posted at the BAC and PhilGEPS websites. The Bid Bulletin shall also be posted at both websites.

The date of delivery shall be 3 CD upon receipt of NTP.

The deadline of submission of bids shall be on 17 May 2017, 1:00 pm.

There having no other remaining topics for discussion, the pre-bid conference was adjourned at 4:40 pm.



Republic of the Philippines
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
Bids and Awards Committee (Regular)
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<http://www.bac.uplb.edu.ph>

58 **PREPARED:**
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61 JUDITH D. UNSON
62 BAC Secretariat, *Member/Secretary*
63 5 May 2017
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CONCURRED WITH:

LIZA G. CUSTODIO
BAC Secretariat, Chair

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66 **APPROVED:**
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68
69 ROBERTO P. CERENO
70 BAC Regular, *Chair*