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MINUTES OF PRE-BID CONFERENCE

Present:

Bids and Awards Committee:

For. Roberto P. Cereno – *Chairman*
Mr. Allan B. Anoyo- *Vice-Chairman*
Engr. Teodulfo S. Delgado – *Regular Member*
Prof. Zoilo D. Belano Jr. - *Provisional Member*
Mr. Vernon I. Velasco - *Provisional Member*

BAC Secretariat:

Ms. Liza G. Custodio – *BAC SEC Chair*
Mr. Marion A. Parot - *Member/Secretary*
Ms. Judith D. Unson – *Member/Secretary*

Legal Consultant:

Atty. Paul Kenneth B. Davis

Observers:

Dr. Virgilio V. Garcia – *PAFT*
Ms. Elena Y. Pasuquin – *ICO*

End-user:

Ms. Mayzee Lapitan – *RGDO*

Prospective Bidders:

Mr. Noel Mora – *Aromaeda*
Mr. Joffrey C. Fery – *Avolution Inc.*

TWG:

Mr. Jubien Coronel – *ITC*

The pre-bid conference for the **UPLB-S-037-5-17 SUPPLY AND DELIVERY OF AUDIO AND VISUAL EQUIPMENT FOR RGDO** was held at around 3:30 p.m. of 3 May 2017 and was presided by For. Roberto P. Cereno, BAC Regular Chairman.

Matters discussed:

The Eligibility Requirements were discussed with the Prospective bidders. The Committee reiterated the use of the forms prescribed by the University as posted together with the Invitation to Bid.

The Technical specifications were reviewed with the End-user. No changes were done on the Technical specifications. The Excel format of the bid form shall be posted at the BAC and PhilGEPS websites.

The date of delivery shall be 30 CD upon receipt of NTP.

The deadline of submission of bids shall be on 17 May 2017, 2:00 pm.

There having no other remaining topics for discussion, the pre-bid conference was adjourned at 4:00 pm.



Republic of the Philippines
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
Bids and Awards Committee (Regular)
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<http://www.bac.uplb.edu.ph>

58 **PREPARED:**
59
60 (SGD)
61 JUDITH D. UNSON
62 BAC Secretariat, *Member/Secretary*
63 5 May 2017
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66 **APPROVED:**
67
68 (SGD)
69 ROBERTO P. CERENO
70 BAC Regular, *Chair*

CONCURRED WITH:

(SGD)
LIZA G. CUSTODIO
BAC Secretariat, *Chair*