

UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

3rd Flr. Bienvenido M. Gonzales Hall., College, Laguna 4031 Philippines
Office of the Vice Chancellor for Planning and Development



TERMS OF REFERENCE

Project: Supply, delivery and installation of tent using a dome type truss roofing system for the 45th commencement exercises of the University of the Philippines Los Baños on June 24, 2017

1. UPLB shall not be liable for any damages in the supplier's parts and equipment throughout the course of delivery, installation and dismantling.
2. UPLB shall not be liable for any injuries or damages to the property of the workmen and installers throughout the course of delivery, installation and dismantling.
3. The rental will cover 2 day of usage only.
4. Winning bidder shall start the supply, delivery and installation on the morning of **June 9, 2017**, 15 days before the commencement proper so as not to delay the other commencement preparations.
5. Tents shall provide waterproof environment.
6. Cooking shall not be allowed under the tents.
7. All installations and dismantling shall be done by experienced workman of the supplier.
8. Smoking shall not be allowed within the university premises.
9. The tent covering the stage area must be finished on the morning of **June 16, 2017**.
10. The entire tent must be finished on the morning of **June 19, 2017**.
11. Dismantling shall start the following day after the commencement proper and end within one week.
12. The supplier shall ensure the safety and stability of the tent truss system support and its members during rainy and poor weather condition.
13. After completion of installation, standby crew and equipment shall be deployed especially during the commencement of the university activity.