



UNIVERSITY OF THE PHILIPPINES
LOS BANOS

Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)

CPMD ICROPS CAFS OCN

UPLB BAC SECRETARIAT

BY: [Signature] DATE: 11-10-20

NOV 24 2020

UPLB-RQ-11-10-20
DEADLINE OF SUBMISSION

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date: November 16, 2020

Fund Code: TF 8222700

MOP: Competitive Bidding

Contact No: 049 536-0716/
srvalencia@up.edu.ph

Contact
Person: Sheryl R. Valencia

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Chairs	Branded and Brand New Chairs Specifications 200kg capacity Frame Color Silver Frame Material Powder-Coated Steel Frame Color Silver Dimensions (open) 22.1 in. D x 17.9 in. W x 32 in. H (56 cm x 45,4 cm x 81,2 cm) Seat and Back Material High-Density Polyethylene (HDPE) Frame Tubing Diameter 0.8 in. x 0.8 in. (22 mm x 22 mm) Weight 10.4 lb. (4,7 kg) Seat/Back Color Black 1 year warranty	100	pc	2,500.00	250,000.00				
						250,000.00				
Reviewed and Checked By: _____							TOTAL QUOTED AMOUNT IN WORDS: _____			

Engr. Donny Rey D. Camus
BAC TWG 12-10-20

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Bryan V. Apacionado
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of _____ st (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of
3. Delivery period within _____ calendar days
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS		Shopping (Section 52)	Negotiated Procurement-	Negotiated Procurement-	Negotiated Procurement-	Negotiated Procurement-
1	Mayor's/Business Permit	/	/	/	/	/
2	PhilGEPS Registration Number	/	/	/	/	/
3	Professional license/ CV (consulting services)		/		/	
4	PCAB License (for Infrastructure)		/			
5	Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6	Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7	NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed _____

Email Address: _____

Name of _____

Date: _____

Position: _____