



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
CHE-DSDS

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 11/9/20
NOV 16 2020 -TIL 10AM
UPLB-RQ- 11-856-20-RES
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: _____
Fund Code: N91893A
MOP: SHOPPING
Contact No: 536-8409
Contact Person: LORIE M. ALBORIDA

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others: _____

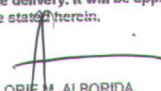
ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Printer	Branded and brand new, FUNCTIONS: Print, copy, scan, wireless PRINT SPEED BLACK (ISO, A4) Up to 8 ppm PRINT SPEED COLOR (ISO, A4) Up to 5 ppm [5] FIRST PAGE OUT (READY) Black: As fast as 14 sec DUTY CYCLE (MONTHLY, A4) Up to 1000 pages RECOMMENDED MONTHLY PAGE VOLUME 400 to 800 PRINT TECHNOLOGY HP Thermal Inkjet PRINTER DRIVERS INCLUDED HP PCL 3 GUI PRINT QUALITY BLACK (BEST) Black: Up to 1200 x 1200 rendered dpi Color: Up to 4800 x 1200 optimized dpi color (when printing from a computer on selected HP photo papers and 1200 input dpi) DISPLAY 7 segment + icon LCD PROCESS OR SPEED 360 MHz NUMBER OF PRINT CARTRIDGES 1 black bottle, set of 3 color bottles PRINT LANGUAGES HP PCL 3 GUI WIRELESS CAPABILITY Yes CONNECTIVITY, STANDARD 1 Hi-Speed USB 2.0, 1 Wireless 802.11b/g/n MOBILE PRINTING CAPABILITY HP ePrint [3] MEMORY, STANDARD Integrated MAXIMUM MEMORY Integrated PAPER HANDLING INPUT, STANDARD 60-sheet input tray PAPER HANDLING OUTPUT, STANDARD 25-sheet output tray DUPLEX PRINTING Manual (driver support provided) MEDIA SIZES SUPPORTED A4, B5, A6, DL envelope MEDIA SIZES, CUSTOM	pc	2	12,000.00	24,000.00				

		<p>76.2 x 127 to 215 x 355 mm MEDIA TYPES Plain Paper, HP Photo Papers, HP Matte Brochure or Professional Paper, HP Matte Presentation Paper, HP Glossy Brochure or Professional Paper, Photo Inkjet Papers, Matte Inkjet Papers, Glossy Inkjet Papers. BORDERLESS PRINTING Yes, up to 8.5 x 11 in (US letter), 210 x 297 mm (A4) SCANNER TYPE Flatbed SCAN FILE FORMAT JPEG, TIFF, PDF, BMP, PNG SCAN RESOLUTION, OPTICAL Up to 1200 x 1200 dpi BIT DEPTH 24-bit SCAN SIZE, MAXIMUM 215 x 297 mm AUTOMATIC DOCUMENT FEEDER CAPACITY No SCAN INPUT MODES Scanning via HP Photosmart Software SCAN SPEED (NORMAL, A4) Up to 21 seconds COPY RESOLUTION (BLACK TEXT) Up to 600 x 300 dpi COPY RESOLUTION (COLOR TEXT AND GRAPHICS) Up to 600 x 300 dpi COPY REDUCE / ENLARGE SETTINGS fit to page COPIES, MAXIMUM Up to 9 copies POWER Input voltage 100 to 240 VAC (+/- 10%), 50/60 Hz (+/- 3 Hz); High voltage: Input voltage 200 to 240 VAC (+/- 10%), 50/60 Hz (+/- 3Hz) POWER CONSUMPTION 10 watts maximum, 0.07 watts (Off), 2.1 watts (Standby), 0.88 watt (Sleep) [2] ENERGY EFFICIENCY ENERGY STAR® qualified OPERATING TEMPERATURE RANGE 5 to 40°C RECOMMENDED OPERATING HUMIDITY RANGE 20 to 80% RH Manual Software CD, Setup Poster, Power Cord, USB Cable and demo ink included; Warranty: 1 year on parts and services</p>						
2	External Hard Drive	Branded and brand new, Slim type External Hard Drive, USB 3.0, backward compatible with USB 2.0, 1TB capacity, portable, USB data cable included, Warranty: 1 year on parts and services	pc	10	3,200.00	32,000.00		
3	Flashdrive	Branded and brand new, USB 3.0, backward compatible with USB 2.0, 32 GB capacity, capless; Warranty: limited 1 year on parts and services	pc	80	500.00	40,000.00		
4	Wireless Mouse	Branded and brand new, Connection Type: 2.4 Ghz wireless, Wireless range: 10 m, Battery: 1 x AA, USB dongle and battery included; Warranty: 1 year on parts and services	pc	10	500.00	5,000.00		
5	Mousepad	Branded and brand new, mouse pad, speed surface for faster mouse movements, soft and flexible, natural rubber, cloth, 24cm*20cm	pc	10	50.00	500.00		
TOTAL ABC						101,500.00		
							TOTAL QUOTED AMOUNT IN WORDS:	

Reviewed and Checked By:


Mark Efraim Gironella
BAG TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


LORIE M. ALBORIDA
Science Research Analyst

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within _____ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: _____

Address: _____ Tel. No. : _____

_____ Fax No. : _____

Signature over Printed _____ Email Address: _____

Name of Representative: _____ Date: _____

Position: _____