



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, N-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
SCHOOL OF ENVIRONMENTAL SCIENCE AND MANAGEMENT (SESAM)

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 10-21-20
OCT 26 2020 9:10
UPLB-RQ- 10-21-20 quods
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: September 25, 2020
Fund Code: 910800
MOP: SHOPPING
Contact No: 536-2251
Contact Person: JOSEPH M. VICENTE

Please quote your lowest price on the items listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the offered technical specifications of their offer against each of the individual parameters of each requirements.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Information technology parts, accessories and peripherals	Branded and brand new External Hard Drive - Capacity: 2TB - USB-C, USB 3.0 Ready - Advanced Data Security - Convenient Backup - Quick file transfer with USB connectivity - USB powered -no power supply necessary User's manual and USB data cable included Warranty: 1 year on parts and services	pcs	13	6,500.00	84,500.00				
2	Information technology parts, accessories and peripherals	Branded and brand new USB flash drive - Capacity: 32GB Interface: USB 3.0, backward compatible with USB 2.0, capless, plug-and-play, Windows, MacOS and Linux compatible, Warranty: 1 year on parts and services	pcs	75	500.00	37,500.00				
3	Information technology parts, accessories and peripherals	Branded and brand new OTG flash drive - Capacity: 32GB Interface: micro-USB and USB 3.0 connectors, backward compatible with USB 2.0, capless, plug-and-play, Windows, MacOS and Linux compatible, Warranty: 1 year on parts and services	pcs	30	500.00	15,000.00				
4	Information technology parts, accessories and peripherals	Brand new ring light (LED) - Selfie led ring light photo studio light with tripod stand - Ring Light Size: 26cm Diameter at least - 3 Modes Light: white, warm yellow and warm white - Dimmable: Yes - Voltage: 2V, 5A - Light source power: 24W - Tripod Dimension: 43-110cm (Height) - Includes: 26cm Selfie Ring Light, Phone Holder, Tripod Stand, Camera remote control Dimmable Ring Light - Warranty: 1 year on parts and services	pcs	15	1,000.00	15,000.00				
						152,000.00				
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By: [Signature]
Mark Efrain M. Gironella
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
JOSEPH M. VICENTE
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to ensure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarded for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within _____ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interrelations, assurance, or overwriting shall be valid only if they are signed or initiated by you, or any of your duly authorized representatives.

Requirements for Suppliers: (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement - Small Value Procurement (Section 53.9)	Negotiated Procurement - Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement - Scientific, Scholarly or Artists' Work, Executive Technology and Media Services (Section 53.9)	Negotiated Procurement - Emergency (Section 53.9)
1 Mayor's/Business Permit	/	/	/	/	/
2 PHIGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Proforma / Business tax returns (except for government agencies as lessor)	/	/	/	/	/
6 Oath/ Sworn Statement	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
7 NIFCC for Infrastructure with ABC above P1500K	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.
Name of the Company: _____
Address: _____

Signature over Printed Position: _____

Tel. No. _____
Fax No. _____
Email Address: _____
Date: _____