



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
UPLB Housing Office

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 12-14-20
DEC 18 2020 a:u
UPLB-RQ- 12-314-20 00008
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: December 10, 2020
Fund Code: 9151017
MOP: Shopping (Sec.52.1b)
Contact No: 536-4009
Contact Person: Bernadette I. Tiburan

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note: 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

Table with 11 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Rows include items like AIR & FABRIC FRESHENER, ALCOHOL, BROOM, DETERGENT POWDER, DISHWASHING LIQUID, etc.

Revised 6 June 2019: JOINT BAC RESOLUTION NO. R-006-19
Revised 6 June 2018: JOINT BAC RESOLUTION NO. R-006-18

Handwritten note: + final supplier

| | | | | | | | | | | |
|------------------|--------------------------------|---|------|----|--------|-------------------|--------------------------------------|--|--|--|
| 19 | NYLON CORD | Tansi, for grass cutter, approx size 3.0mm dia. | kg | 30 | 450.00 | 13,500.00 | | | | |
| 20 | PLUNGER | big, heavy duty, made of rubber, good quality | pc | 20 | 80.00 | 1,600.00 | | | | |
| 21 | PUSH BRUSH | long handle, plastic bristles | pc | 20 | 150.00 | 3,000.00 | | | | |
| 22 | RAIN BOOTS | rubber, heavy duty, assorted sizes, good quality | pair | 25 | 450.00 | 11,250.00 | | | | |
| 23 | RAG | cotton approx., 203mm (8") in diameter | kg | 20 | 50.00 | 1,000.00 | | | | |
| 24 | SCOURING POWDER | cleanser powder 350 grams/can | can | 20 | 50.00 | 1,000.00 | | | | |
| 25 | SCRUBBING PAD | 16mm, good quality | pc | 25 | 650.00 | 16,250.00 | | | | |
| 26 | TOILET BOWL CLEANER | (TRR) Toilet Ring Remover, good quality, 1gal /bottle | gal | 30 | 200.00 | 6,000.00 | | | | |
| 27 | TOILET BOWL AND URINAL CLEANER | 1 liter/bottle, good quality | bot | 50 | 175.00 | 8,750.00 | | | | |
| 28 | TOILET DEODORANT CAKE | deodorizer moth proofer, 99% paradichlorobenzene for CR, Good quality, large size, with hang-up case | pc | 40 | 40.00 | 1,600.00 | | | | |
| 29 | TOILET TISSUE | 250twin-ply sheets, 12 rolls/package, good quality | pck | 30 | 200.00 | 6,000.00 | | | | |
| 30 | TISSUE PAPER | Jumbo, 2 ply, good quality | rol | 30 | 50.00 | 1,500.00 | | | | |
| 31 | TRASHBAG | plastic, black, gusseted, medium size, 11" x 11" x 24", 10pcs/roll | rol | 60 | 50.00 | 3,000.00 | | | | |
| 32 | TRASHBAG | gusseted type, black, with tie, made from polyethylene plastic, 468mm x 469mm x 1016mm dimension, 235mm depth of gusset on each side, ten (10) pieces per pack per roll | rol | 60 | 100.00 | 6,000.00 | | | | |
| TOTAL ABC | | | | | | 224,550.00 | | | | |
| | | | | | | | TOTAL QUOTED AMOUNT IN WORDS: | | | |

Reviewed and Checked By

DANILO A. SANTIAGO
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

MILO M. BATINO
BUYER/ END USER

2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

3. Delivery period within _____ calendar days.

4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, emasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement (Section 53.B) | Negotiated Procurement- Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement- Emergency (Section 53.2) |
|--|-----------------------|--|---|--|--|
| 1 Mayor's/Business Permit | / | / | / | / | / |
| 2 PhilGEPS Registration Number | / | / | / | / | / |
| 3 Professional Licenses/ CV (consulting services) | / | / | / | / | / |
| 4 PCAB License (for Infrastructure) | / | / | / | / | / |
| 5 Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 500K | / | / | FOR ABC'S ABOVE 50K |
| 6 Omnibus Sworn Statement | | FOR ABC'S ABOVE 50K | | / | FOR ABC'S ABOVE 500K |
| 7 NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S ABOVE 50K |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company _____
Address _____

Signature over Printed Name of Representative: _____
Position: _____

Tel. No. _____
Fax No. _____
Email Address: _____
Date: _____