



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
UPLB University Planning & Maintenance Office

UPLB BAC SECRETARIAT
 BY: *[Signature]* DATE: *12-16-20*
 DEC 21 2020 *9:10*
 UPLB-RQ- *12-361 - 20 checks*
DEADLINE OF SUBMISSION
 UPLB RQ

DEADLINE OF SUBMISSION:

Suppliers Name _____

Date December 15, 2020
 Fund Code 9151017
 MOP Small Value Procurement
 Contact No (049) 536-3383
 Contact Person Mickiee C. Oracion

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.)
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others _____

ITEM #	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	VEHICLE REPAIR AND MAINTENANCE	<p>SUPPLY OF LABOR AND MATERIALS FOR BODY REPAIR, REPAIR AND REHABILITATION OF THE POWER STEERING AND OVERALL REPAINTING OF 6X6 TRUCK WITH PLATE NO.: SFD-235.</p> <p>SCOPE OF WORKS:</p> <p>BODY REPAIR: Repair-Flooring Repair-Back Sliding Left and Right Repair-Door Left and Right Repair-Rubber Wind Shield Replace-Wiper Replace-Slide Mirror Repair-Hood Repair-Pender Left and Right Replace-Tolda Repair-Wind Shield Frame Repair-Door Lock</p> <p>REPAIR AND REHABILITATION OF THE POWER STEERING: 1 Pc A.T.F Reservoir 1 Set Air Brake Line (Hose and Steel Tube) 1 Pc Air Drier 1 Pc Air Filter 1 Set Air Tank and Hydrovac Assembly 8 L Automatic Transmission Fluid 2 Pc Battery 6SM 4 L Brake Fluid 1 Set Clutch Master Assembly</p>	Lot	1	500,000.00	500,000.00				

OVERALL REPAINTING

All taxes and duties inclusive

TOTAL ABC: P500,000.00

TOTAL AMOUNT:

IN WORDS

Reviewed and Checked By


FIDEL P. BELJAR, JR.
 BAC TWIG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


ELMER L. CENTENO
 BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year.
3. Delivery period within ___ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 600K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company _____
 Address _____

Tel No. _____
 Fax No. _____

Signature over Printed Name _____
 Position _____

Email Address _____
 Date _____