



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Institute of Biological Sciences

UPLB BAC SECRETARIAT
BY: SP DATE: 12/4/20

DEC 09 2020 -TIL 10PM

UPLB-RQ- 12-412-RQ-RES
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date: November 11, 2020
Fund Code: N9A632A
MOP: Shopping (Sec.52.1b)
Contact No: (049) 536 2807
Contact Person: Gina M. Malison

Please quote your lowest price on the Item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotation/s exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Drying Oven	Branded and Brand New Natural Convection Drying Oven Inside dimension 555 x 450 x 600 mm; outside dimension 675 x 590 x 986 mm; net weight 74.4 kg; 150L load capacity; External Material: Steel Plate SS 41 With Powder Heating Coated; Internal Material: Stainless Steel; Temperature Range: Ambient +10°C to 250°C Delivery Period: 30 Calendar Days upon receipt of purchase order	unit	1	83,000.00	83,000.00				
2	Herbarium sheet	Herbarium sheet, 43 x 30 cm	pc	200	25.00	5,000.00				
						88,000.00	TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By: _____

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

JROT ADORADOR
BUYER/END USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within _____ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.3)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1. REQUIREMENTS	/	/	/	/	/
2. Mayor's/Business Permit	/	/	/	/	/
3. PHIGEPS Registration	/	/	/	/	/
4. Professional license/ CV (consulting services)	/	/	/	/	/
5. PCAB License (for Infrastructure)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6. Income / Business tax returns (except for Omnibus Sworn Statement)	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
7. NFCC for Infrastructure	/	/	/	/	FOR ABC'S ABOVE 50K

After
Name of the Company: _____ Tel. No.: _____
Address: _____ Fax No.: _____
Sign ature: _____ Email Address: _____
Position: _____ Date: _____