

Project : **PROPOSED JAPANESE GATEWAY "TORII" (PHASE I)**

Location : **JOSE V. JULIANO AVE. UPLB, COLLEGE, LAGUNA**

Subject : **SCOPE OF WORKS FOR LABOR COMPONENT**

GENERAL SCOPE OF WORK

The Scope of Work shall include among others but not limited to the following:

1. Prior to project implementation, a pre-construction meeting shall be conducted among **END-USER, UPMO-CSIS PROJECT INSPECTORS** and **CONTRACTORS**.
2. A joint ocular inspection shall be conducted by the **END-USER, PROJECT INSPECTORS** and **CONTRACTOR** prior to commence of work activity.
3. Prior to any excavation works, it must be verified correct first by the concerned **PROJECT INSPECTORS** thru request for inspection letter prepared by the **CONTRACTOR**.
4. **CONTRACTOR** should inform **UPMO** through official communication letter regarding plan discrepancies and inadequate supplied material for installation or any observed material defects (if any).
5. All work activities shall be done by the **CONTRACTOR** in accordance to the issued plans. Request for clarification should be submitted by the **CONTRACTOR** to **UPMO** through official request letter.
6. Architectural works is not included in the scope of work of the contractor.
7. Structural works shall be done by the **CONTRACTOR** as identified on the limit of construction as clouded.
8. Scope of works to be supplied by labor **CONTRACTOR** is as follows:
 - Construction of the Torii and its foundation
 - Construction of the Torii raised platform and its foundation
 - Construction of necessary pedestal columns and retaining walls as shown on plan which includes:
 - Layout and staking
 - Minor excavation for corrective works to level foundation
 - Fabrication of necessary reinforcement bars
 - Fabrication of formworks including necessary installation and placements
 - Pouring of concrete
 - Removal of form works
 - Necessary backfilling on portions of the excavated foundation and infill with appropriate compaction methodology of the platform/ landing


9. Items of work that are not included in the supply of labor by the **CONTRACTOR** as follows:
- Construction of balusters and railings on raised platform
 - Construction of stairs and its foundation
 - Hauling of embankment materials
 - Architectural finishing works and surface wainscoting
 - Provision of heavy equipment shall be provided by administration
 - Materials necessary to complete the project
 - Cutting/ balling of affected trees
 - Major excavation works
10. All works should be done in a class "A" manner and of standard engineering methodology and appropriate craftsmanship, damaged materials due to demolition/dismantling works because of poor workmanship shall be replaced by the **CONTRACTOR** at their own expense.
11. Areas for fabrication works, power tool cutting and grinding including temporary holding area for construction debris shall be assigned by the **PROJECT INSPECTORS** or **END-USER**.
12. All re-usable, salvageable items should be properly inventoried with the assistance of the **PROJECT INSPECTORS** or the **END-USER** and to be properly turned over to **SPMO** accompanied with duly accomplished waste material report by the **END-USER**.
13. The **CONTRACTOR** should provide necessary power tools and equipment and temporary scaffoldings to complete the work activities.
14. Electric and water consumption shall be shouldered by the Contractor.
15. The contractor shall provide temporary wires, circuit breakers and kilowatt hour meter and water meter to be used from tapping to work site or designated area.
16. The **CONTRACTOR** shall employ skilled, semi-skilled and labourers with related experience and knowledge with regards to proper construction methodology appropriate for the above mentioned project.
17. The **CONTRACTOR** shall deploy a Project Engineer or a General Construction Foreman that will supervise and coordinate with the **PROJECT INSPECTORS** and **END-USER**.
18. All excess materials shall be properly stored in a proper and secured place at the end of each working period.
19. Workers are not allowed to roam outside project site or in areas not included or related in the work activity.
20. Each worker must put on Personal Protective Equipment at all times for safety measures.

21. The names of the **CONTRACTOR** workforce deployed in the project site shall be submitted to **UPMO** for monitoring and security purposes. The contractor's workers shall register and obtain ID's from UPF.
22. Cleaning, clearing, hauling and conveying of construction littance and debris are included in the **CONTRACTOR** work responsibility.
23. The contractor shall provide electric generator set in case of power interruption.
24. Electric power service interruptions shall not be a ground for requesting time extension.

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