



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN 000-884-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF CROP SCIENCE

UPLB BAC SECRETARIAT
BY: JT DATE: 1/22/21
JAN 27 2021 - TIL 10AM
UPLB-RQ- 1-028-21-RES
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name _____

Date _____
Fund Code: N829271
MOP: Small Value Procurement
Contact No: 9175334985
Contact Person: Maries G. Lantiran

Please quote your lowest price on the items listed below, subject to the General Conditions below

- Note
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.)
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the specified technical specifications of their offer represent each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	1 L. Separatory funnel	Pear shaped, Borosilicate glass, PTFE stopcock, standard taper PE stopper, at least 1L capacity	pc	2	1,500.00	3,000.00				
2	10 mL pipette	Borosilicate glass, 0.1 mL graduation, autoclavable	pc	5	1,000.00	5,000.00				
3	100 mL graduated cylinder	Borosilicate glass, with red plastic stand and white burette/ bleeked lens, graduation	pc	3	500.00	1,500.00				
4	1L. Reagent bottles	Clear, Borosilicate glass, blue PP screw cap, with 100ml graduation, autoclavable	pc	5	1,000.00	5,000.00				
5	2 L. Separatory funnel	Pear shaped, Borosilicate glass, PTFE stopcock, standard taper PE stopper, at least 1L capacity	pc	2	2,500.00	5,000.00				
6	250 mL beaker	Low form with spout, borosilicate glass, 50 mL graduations, 250 mL capacity, autoclavable	pc	3	500.00	1,500.00				
7	250 mL Erlenmeyer flask	Borosilicate glass, 50 mL graduations, 250 mL capacity, autoclavable	pc	10	900.00	9,000.00				
8	500 mL beaker	Low form with spout, borosilicate glass, 50 mL graduations, 500 mL capacity, autoclavable	pc	3	500.00	1,500.00				
9	500 mL Erlenmeyer flask	Borosilicate glass, 50 mL graduations, 500 mL capacity, autoclavable	pc	6	1,000.00	6,000.00				
10	500 mL Reagent bottles	Clear, Borosilicate glass, orange PP screw cap, with 50ml graduation, autoclavable	pc	5	800.00	4,000.00				
11	500 mL Separatory funnel	Pear shaped, Borosilicate glass, PTFE stopcock, standard taper PE stopper, at least 500 mL capacity	pc	2	1,000.00	2,000.00				
12	8-dram vials	Clear, Borosilicate glass, black PP screw cap, 8 dram capacity	box	1	2,000.00	2,000.00				
13	Aspirator	silicone, pipeting bulbs, chemical resistant, glass valves (apertite, such as glass)	pc	2	500.00	1,000.00				
14	Autoclavable Plastic	Autoclavable, 8" x 12", 100 pcs per pack	pack	5	2,000.00	10,000.00				
15	Distilled Water	at least 16L per carboy, black carboy container	cbv	10	300.00	3,000.00				
16	Iron Clamp	black metal clamp for laboratory setup, good quality, 2-prong, adjustable	pc	2	500.00	1,000.00				
17	Iron ring	black metal ring for laboratory setup, good quality, 100mm diameter	pc	2	500.00	1,000.00				
18	Iron stand	black iron stand, heavy, good quality, 200 x 125 mm iron cast base, at least 500mm iron rod with thread on one end, to screw on the iron base	pc	2	500.00	1,000.00				

19	Mask	3-ply surgical mask, disposable, blue and white color, at least 50 pcs per box	box	10	500.00	5,000.00			
20	Medium gloves	blue nitrile gloves, medium size powder free, at least 100 pcs per box	box	5	500.00	2,500.00			
21	Parafilm	Laboratory Grade, Colorless, Moisture Proof, Thermoplastic	roll	2	2,000.00	4,000.00			
22	Plastic weighing disk	Semitransparent 4 inch Width, at least 120, FlatTop	pc	20	100.00	2,000.00			
23	Laboratory Spatula	stainless steel semi-micro with 30 x 8 mm bowl, 45 x 9 mm spatula end	pc	5	500.00	2,500.00			
24	Stirring rod	borosilicate glass, at least 10 inches long	pc	3	500.00	1,500.00			
25	Wash Bottle	meets foray, easy squeeze polyethylene, durable, at least 500 ml	bot	3	300.00	900.00			
TOTAL ABC						80,900.00	TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:

Quincy E. Ybarra
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

John Disteo Q. Latican
BUYER/END USER/PROJECT ASSISTANT

TERMS AND CONDITIONS

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End User of the delivered supplies.
- Delivery period within _____ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications and other terms and condition stated herein.
- UPPLS reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any correspondence, written or otherwise shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	(Shopping (Section 52))	Negotiated Procurement- Small Value Procurement (Section 53.1)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Biotechology or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1. Mayor's Business Permit	/	/	/	/	/
2. Professional Registration Number	/	/	/	/	/
3. Professional License (if providing services)	/	/	/	/	/
4. PRCAS License (for infrastructure)	/	/	/	/	/
5. Business Tax Return / Receipt for government agencies or institution	/	FOR AGEN'S ABOVE USE	/	/	FOR AGEN'S ABOVE USE
6. Creditworthiness Statement	/	FOR AGEN'S ABOVE USE	/	/	FOR AGEN'S ABOVE USE
7. NPCC for infrastructure with PRC above PRCSSB	/	/	/	/	FOR AGEN'S ABOVE USE

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company _____ Tel No _____
 Address _____ Fax No _____
 Signature over Printed Name of Representative _____ Email Address _____
 Position _____ Date _____