



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Institute of Biological Sciences

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 1/4/21

IAN 11 2021 -TIL
10AM

UPLB-RQ- 12-412-20-REI RECAWASS
DEADLINE OF SUBMISSION

UPLB RQ

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date: November 11, 2020
Fund Code: N9A632A
MOP: Shopping (Sec.52.1b)
Contact No: (049) 535 2897
Contact Person: Gina M. Malison

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications that offer against each of the individual parameters of each input elements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>Leave this space blank. For BAC/Evaluators only</small>
1	Drying Oven	Branded and Brand New Natural Convection Drying Oven Inside dimension WxDxH: 600x500x750 mm; Outside dimension WxDxH: 880x720x930 mm; Volume capacity 220L - Internal Material: Stainless Steel; Temperature Range: RT +10°C to 250°C Constant Temperature Fluctuation: ±0.5°C Degree: 0.2°C; Temperature of working environment: ±5-40°C Input Power: 2050W; Loading Bracket (standard equipment); 2 Liner Materials: 304 Timing Range: 1-9999min Working Voltage: 220V 50Hz Delivery Period: 30 Calendar Days upon receipt of purchase order With at least 1 year warranty on parts and services.	unit	1	83,000.00	83,000.00				
2	Herbarium sheet	Herbarium sheet, 43 x 30 cm	pc	200	25.00	5,000.00				
						88,000.00	TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By: _____

ARIEL U. GLORIOSO
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

JIRO T. ADDORADOR
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- Supplier shall warrant the non-expendable supplies with a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within _____ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

	Shopping (Section 52)	Negotiated Procurement Small Value Procurement (Section 53.9)	Negotiated Procurement Large or Most Favored Vendor (Section 53.10)	Negotiated Procurement- Scientific, Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1. REQUIREMENTS					
2. Mayor's/Business Permit					
3. PhilGEPS Registration					
4. Professional license/ CV (consulting services)					
5. PCAB License (for infrastructure)		FOR ABC'S ABOVE 500K			FOR ABC'S ABOVE 50K
6. Income / Business tax returns (except for Statement)		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K
7. Omnibus Sworn Statement WFOC for Infrastructure					FOR ABC'S ABOVE 50K

After

Name of the Company:

Address:

Tel. No.:

Fax No.:

Signature

Email Address:

Position:

Date: