



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**  
**END-USER**

UPLB BAC SECRETARIAT  
 BY: JA DATE: 2/2/21  
**FEB 08 2021 -TU 10AM**  
**UPLB-RQ- 2-084-21-REQ**  
**DEADLINE OF SUBMISSION**  
**UPLB-RQ-**

**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: November 16, 2020  
 Fund Code: N822421  
 MOP: Small Value Procurement  
 Contact No: 536-2409  
 Contact Person: Gideon Aries S. Burgonio

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	SPE tube	LC-18 SPE tube 30 pcs per box material: 20 µm porosity PE fritn with polypropylene hardware; feature: endcapped; composition: bed wt. 500 mg, volume: 6 ml; extent of labeling: ~11.5% loading	box	4	16,000.00	64,000.00				
2	SPE tube carbon phase	SPE tube, 30 pcs per box (matrix active group: carbon phase; mode of chromatography: reversed-phase; particle size: 120-400mesh; surface area: 100sq. meters/gram composition: bed wt. 500mg; volume: 6ml)	box	4	24,000.00	96,000.00				
3	Filter paper, 100 sheets	Qualitative filter paper, 46x57 cm	box	2	8,000.00	16,000.00				
<b>TOTAL ABC PHP</b>						<b>176,000.00</b>				
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By: Romaniel A. Almeda  
**ROMANIEL A. ALMEDA**  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Noelaps Anne C. Aram

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of contract award.
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping	Negotiated	Negotiated	Negotiated Procurement-	Negotiated
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional licensal CV (consulting services)		/		/	
4 PCAB License (for infrastructure)		/			
5 Income / Business tax returns (except for government agencies as		FOR ABC'S ABOVE	/	/	FOR ABC'S
6 Omnibus Sworn Statement		FOR ABC'S ABOVE			FOR ABC'S
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_