



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
TYPE END USER/DEPARTMENT UNIT

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 2-24-21
MAR 02 2021 9:00
UPLB-RQ- 2-061-21 RLS
DEADLINE OF SUBMISSION
UPLB-RQ-

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date: February 19, 2021
Fund Code: N827921
MOP: Shopping
Contact No: 536-2459/3229
Contact Person: Flor M. Mico

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Computer	Branded & Brand New Laptop Processor : Intel Core i5-1035G1 or Advance Generation Model Memory : 8GB or Higher Storage : 512GB SSD or Higher Display : 14" LED backlight 1920 x 1080 / Full HD Graphics : Intel UHD Graphics Networking: Bluetooth 5.0, IEEE 802.11 a/b/g/n+ac+ax Battery : 48 whrs or Higher OS : Windows 10, 64 bit Accessories: Laptop Bag Warranty: 2 years warranty on parts and service All peripherals must be of the same brand	unit	1	50,000.00	50,000.00				
2	Printer	Branded and Brand New Laser Printer Print speed black : Normal: Up to 38 ppm First page out (ready) : Black: As fast as 6.3 sec First page out (sleep) : Black: As fast as 8.8 sec Print quality black (best) : Fine Lines (1200 x 1200 dpi) Print Resolution Technologies: FastRes 1200, ProRes 1200, Economode Duty cycle (monthly, A4): Up to 80,000 pages Recommended Monthly Page Volume: 750 to 4000 pages Processor speed : 1200 MHz Print languages : PCL 6, PCL 5c, postscript level 3 emulation, PDF, URF, PWG Raster Display : 2 - line backlit LCD graphic display Mobile printing capability: Apple AirPrint™, Google Cloud Print™, ePrint Smart App; Mobile Apps; Mopria™ Certified; ROAM capable for easy printing Connectivity, Standard: 1 Hi-speed USB 2.0, 1 host USB at rear side; Gigabit Ethernet 10/100/1000BASE-T network Memory : 256 MB	1	unit	20,200.00	20,200.00				

Maximum Memory: 256 MB
 Paper handling output, standard: 150-sheet output bin
 Paper handling input, standard: 100-sheet multipurpose Tray 1, 250-sheet input Tray 2
 Maximum output capacity (sheets): Up to 150 sheets
 Duplex printing : Automatic (default)
 Media sizes supported : Tray 1, Tray 2: A4, A5, A6, B5 (JIS), B6 (JIS), 16K (195 x 270mm, 184 x 260 mm, 197 x 273 mm), 10 x 15 cm; Oficio (216 x 340 mm); postcards (JIS single, JIS double); envelopes (DL, C5, B5); A4, A5, A6, B5 (JIS), B6 (JIS), 16K (195 x 270mm, 184 x 260 mm, 197 x 273 mm), 10 x 15 cm; Oficio (216 x 340 mm); postcards (JIS single, JIS double);
 Automatic Duplexer: A4, B5; 16K (195 x 270mm, 184 x 260 mm, 197 x 273 mm); Oficio (216 x 340 mm)
 Media sizes, custom : Tray 1: 76 x 127 to 216 x 356 mm; Tray 2, optional Tray 3: 100 x 148 to 216 x 356 mm
 Media types : Paper (plain, EcoFFICIENT, light, heavy, bond, colored, letterhead, preprinted, prepunched, recycled, rough); envelopes; labels
 Media weight supported: Tray 1: 60 to 200 g/m2, Tray 2, Optional 550-sheet Tray 3: 60 to 120 g/m2
 Cable Included: Yes, 1 USB cable & power cord
WHAT'S IN THE BOX:
 Laser Printer
 Preinstalled Black LaserJet Toner Cartridge
 Getting Started Guide
 Support Flyer
 Warranty Guide
 Regulatory Flyer
 Power Cord
 USB Cable
 Warranty: 1 Year Parts & Service

TOTAL

70,200.00 70,200.00

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

Jubien A. Coronel
 RFQ 2021-36
 02-22-2021
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.



BLESILDA M. CALUB
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within _____ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Signature over _____

Fax No. : _____

Printed Name of _____

Email Address: _____

Position: _____

Date: _____