



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg TIN 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)

UPLBCAFS LGRTS  
La Granja Research and Training Station  
Vat Reg TIN 000-565-915-000

UPLB BAC SECRETARIAT  
BY: [Signature] DATE: 3-3-21  
MAR 08 2021 9:00  
UPLB-RQ- 3-035-21 crops  
DEADLINE OF SUBMISSION

UPLB-RQ-LGRTS 2Q-001

DEADLINE OF SUBMISSION: 25-Jun-21

Suppliers Name \_\_\_\_\_  
\_\_\_\_\_

Date 09 February 2021  
Fund Code RF 9304021  
MOP Small Value Procurement  
Contact No (034) 713-5298 / 0917 504 8770  
cafs-igrts.uplb@up.edu.ph  
Contact Person DR. EMMANUEL G. SAMSON

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others: Freight on Board Destination point is at La Granja Research and Training Station, La Carlota City, Negros Occidental 6130.

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Fertilizer	FERTILIZER, Complete, 14-14-14, granules, 50Kgs/Bag	bag	4	1,300.00	5,200.00				
2	Fertilizer	FERTILIZER, Di Ammonium Phosphate, 18-46-0, granules, 50Kgs/Bag	bag	32	1,800.00	57,600.00				
3	Fertilizer	FERTILIZER, Muriate of Potash, 0-0-60, granules, 50Kgs/Bag	bag	5	1,200.00	6,000.00				
4	Fertilizer	FERTILIZER, Urea, 46-0-0, 50Kgs/Bag	bag	75	1,100.00	82,500.00				
TOTAL ABC						151,300.00				
***RFQ PPMP 2021 Non-Common, RF 9304021, LGRTS/CAFS - 2Q FERTILIZERS*** <small>Note to Supplier: Deliver to La Granja Research and Training Station, La Carlota City, Negros Occidental</small>										
Reviewed and Checked By <u>PAMELA E. LAPITAN</u> BAC TWG										

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

MARK JOSEPH T. GARCIA  
BUYER/END-USER

**TERMS AND CONDITIONS**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to ensure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months** in the case of EXPENDABLE SUPPLIES or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 2 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement - Small Value Procurement (Section 53.9)	Negotiated Procurement - Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement - Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PHGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
7 NFCC for Infrastructure with ABC above Ph500k	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company \_\_\_\_\_  
Address \_\_\_\_\_  
Signature over Printed \_\_\_\_\_  
Name of Representative \_\_\_\_\_  
Position \_\_\_\_\_

Tel No \_\_\_\_\_  
Fax No \_\_\_\_\_  
Email Address \_\_\_\_\_  
Date \_\_\_\_\_

Product A - 100% 100% 100% 100% 100% 100% 100% 100%