



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
TYPE END USER/DEPARTMENT UNIT

UPLB BAC SECRETARIAT  
BY: ST DATE: 5/19/21

MAY 25 2021 -TN  
10AM

UPLB-RQ- 5-075-21-GOODS  
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF  
SUBMISSION:

Suppliers Name: \_\_\_\_\_

Date \_\_\_\_\_

Fund Code: 9304126

MOP: SVP

Contact No: \_\_\_\_\_

Contact Person: AIDA B. LANACA

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1.	PE Bottles	PE Bottles, 1liter capacity, w/ Cap-Brown color, w/ DTRI Logo, food grade	pc	2000	10.10	20,200.00				
2.	PE Bottles	PE Bottles, 1liter capacity, w/ Cap-Natural color, w/ DTRI Logo, food grade	pc	6000	10.10	60,600.00				
3.	PE Bottles	PE Bottles, 1liter capacity, w/ Cap-Pink color, w/ DTRI Logo, food grade	pc	2000	10.10	20,200.00				
4.	PE Bottles	PE Bottles, 2liter capacity, w/ Cap-Natural color, w/ DTRI Logo, food grade	pc	1000	19.50	19,500.00				
5.	PE Bottles	PE Bottles, 500 ml. capacity, w/ Cap-Brown color, w/ DTRI Logo, food grade	pc	2000	9.00	18,000.00				
6.	PE Bottles	PE Bottles, 500 ml. capacity, w/ Cap-Natural color, w/ DTRI Logo, food grade	pc	2000	9.00	18,000.00				
7.	PE Bottles	PE Bottles, 500 ml. capacity, w/ Cap-Pink color, w/ DTRI Logo, food grade	pc	2000	9.00	18,000.00				
TOTAL ABC						174,500.00	TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

PAMELA E. LAPITAN  
BAC TWG

279-2021

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/