



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, P.A.

VAT Reg. TIN: 000-884-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
SESAM UPLB

UPLB BAC SECRETARIAT  
 BY: [Signature] DATE: 5-14-21  
 MAY 18 2021 11:11 AM  
 UPLB-RQ- 5-143-21-PES  
 DEADLINE OF SUBMISSION  
 UPLB-RC

DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_

Date: May 05, 2021  
 Fund Code: N221-01  
 MOP: SHOPPING  
 Contact No: 574-1306/0965882503  
 Contact Person: Edizon Avila

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>(Bidders must state here the details of brand or specifications of their offer against each of the individual parameters of each requirement.)</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators' only)</small>
1	Prepaid cards	Smart prepaid card worth 500 pesos	cards	60	550.00	33,000.00				
2	Prepaid cards	Globe prepaid card worth 500 pesos	cards	60	550.00	33,000.00				
3	Prepaid cards	PLDT prepaid card worth 500 pesos	cards	30	550.00	16,500.00				
<b>TOTAL ABC</b>						<b>82,500.00</b>				
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By: \_\_\_\_\_

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]  
 R. Rico C. Ancog  
 Project Leader  
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to secure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interferences, omissions, or overlooking shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.7)
1 Mayor's/Business Permit	/	/	/	/	/
2 Prd/CPG Registration Number	/	/	/	/	/
3 Professional Seal/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABCS ABOVE 10M	/	/	FOR ABCS ABOVE 50M
6 Omnibus Sworn Statement	/	FOR ABCS ABOVE 10M	/	/	FOR ABCS ABOVE 50M
7 NFCC for infrastructure with ABC above P100M	/	/	/	/	FOR ABCS ABOVE 50M

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No.: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
 Signature over Printed Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Position: \_\_\_\_\_ Date: \_\_\_\_\_