



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
 CSPPS- College of Public Affairs and Development

UPLB BAC SECRETARIAT
 BY: _____ DATE: 5-21-21

MAY 25 2021 *til 10am*

UPLB-RQ- 5-152-21-PES

UPPER PART OF SUBMISSION

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: _____
 Fund Code: NB20334
 MOP: SHOPPING
 Contact No: 9174549062
 Contact Person: Erika E. Samson, CSPPS-CPAF

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Laptop Case	• Brand new Protective Hard Case for Laptop Compatible for Model Numbers: A2337, M1 2020 with keyboard cover • Snap on design, easy on and off; fully vented for heat disbursement; fully access to all ports and features, plug charger, cable or headset without removing the case •Quality Clear/Transparent coating offers smooth finish and nice touching while protects the laptop from scratches, dints, scrapes, spills and dirt. • Ultra slim light weight hard case has 145 gm. weight and 0.8mm in thickness. Sealed upon delivery and inspection;	pc	3	1,000.00	3,000.00				
2	VGA Cable	Branded and Brand New VGA Cable 25M with Male to Male 15-Pin Connectors for USB Type C; Sealed upon delivery and inspection; Warranty: 1 year on parts and services.	pc	3	2,700.00	8,100.00				
3	HDMI Cable	Branded and Brand New HDMI cable 10 meters USB Type C; Sealed upon delivery and inspection; Warranty: 6 months on parts and services.	pc	3	1,500.00	4,500.00				
						15,600.00				
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:

Mark Efranal Gironella
 BAC/TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Erika E. Samson
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within _____ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K