UPLB BAC SECRETARIAT
BY: _____ DATE: 6-1-21
JUN 08 2021 till 10am
UPLB-RQ- 6- 171 -21- RES
DEADLINE OF SUBMISSION

UNIVERSITY OF THE PHILIPPINES
LOS BAÑOS
Los Baños, IV-A
VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**
**Institute of Plant Breeding**

UPLB BAC SECRETARIAT
DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date
Fund Code: N8-276-21
MOP: SHOPPING
Contact Details: 0917-643-5590 / wdhernandez@up.edu.ph
Contact Person: Hernandez, Wilermie D.

**Please quote your lowest price on the item/s listed below, subject to the General Conditions below.**

Note:
1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION (Leave this space blank. For BAC/ Evaluators only) |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | **Office Chair** | Ergonomic & swivel chair; Color: black; Leather, Pneumatic height adjustment; Comfortable seater; Backrest and armrest | pc | 3 | 4,000.00 | 12,000.00 | | | | |
| 2 | **Laboratory Chair** | High drafting ergonomic & swivel chair; Color: black; Duarable pneumatic height adjustment; Leather | pc | 10 | 4,999.00 | 49,990.00 | | | | |
| | | | | | | - | | | | |
| | | | | | **TOTAL ABC** | **61,990.00** | | | | |
| | | | | | | | **TOTAL QUOTED AMOUNT IN WORDS:** | | | |

Reviewed and Checked By:

Leon A. Gonzales
BAC TWG

**Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as**

Hernandez, Wilermie D.
**BUYER/ END-USER**

**TERMS AND CONDITIONS:**
1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of
3. Delivery period within 15 calendar days.
4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and conditon stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized represeentative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

| | REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement-Small Value Procurement (Section 53.9) | Negotiated Procurement-Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement-Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement-Emergency (Section 53.2) |
|---|---|---|---|---|---|---|
| 1 | Mayor's/Business Permit | / | / | / | / | / |
| 2 | PhilGEPS Registration Number | / | / | / | / | / |
| 3 | Professional license/ CV (consulting services) | | / | | / | |
| 4 | PCAB License (for Infrastructure) | | / | | | |
| 5 | Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 500K | / | / | FOR ABC'S ABOVE 50K |
| 6 | Omnibus Sworn Statement | | FOR ABC'S ABOVE 50K | | | FOR ABC'S ABOVE 500K |
| 7 | NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S ABOVE 50K |

**After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.**

Name of the Company: _____
Address: _____
Signature over Printed Name of Position: _____

Tel. No. : _____
Fax No. : _____
Email Address: _____
Date: _____