



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
UPLB Office of Student Housing

UPLB BAC SECRETARIAT
BY: Jan DATE: 7/19/21
JUL 26 2021
UPLB-RQ- 7-045-21-1-Dam
DEADLINE OF SUBMISSION

UPLB-RQ-
DEADLINE OF SUBMISSION:

With PCAB License

Suppliers Name: _____

Date: July 07, 2021
Fund Code: 8226700
MOP: Small Value Procurement
Contact No: _____
Contact Person: JV Rienda

min. requirement:
Small L, Bidding

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Contract Labor, Pakyaw Labor Only	Room Repairs and Retrofitting of Women's Residence Hall Scope of Works: I. SITE PREPARATION AND CLEARING Dismantling of existing ceiling Dismantling of existing beds, tables and cabinets Hauling of construction waste and debris II. METAL WORKS Fabrication and installation of bed frames III. CARPENTRY WORKS Fabrication and installation of cabinets Fabrication and installation of tables IV. CEILING WORKS Installation of ceiling frames Installation of ceiling boards Repair of doors and door jambs V. PAINTING WORKS Painting of ceilings and walls Painting of tables, cabinets, and bed frames VI. ELECTRICAL WORKS Rewiring of ceiling lights, switches, and outlets VII. PROGRESS REPORT Submitting documentation for weekly progress report per room •There are 26 rooms within Unit 3 of Women's Dormitory •Each room has the following: 4 bed frames (2 upper bunk beds, 2 lower bunk beds) with 2 ladders, 1 huge divider/shelf to divide 2 double-deck bed frames, 1 eight-door locker, 2 long tables, outlets, switches and LED lights NOTE: PCAB License and Site Inspection required.	lot	1	475,701.60	475,701.60				
					TOTAL ABC	475,701.60				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

[Signature]
Don't... Camus
SAC TWG 278-2021

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
Alvin Joseph S. Dolores
BUYER/ END-USER

2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

3. Delivery period within _____ calendar days.

4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed Name of Representative: _____

Email Address: _____

Position: _____

Date: _____

CONTRACTOR'S SCOPE OF WORK

I. SITE PREPARATION AND CLEARING

- Dismantling of existing ceiling
- Dismantling of existing beds, tables and cabinets
- Hauling of construction waste and debris

II. METAL WORKS

- Fabrication and installation of bed frames

III. CARPENTRY WORKS

- Fabrication and installation of cabinets
- Fabrication and installation of tables

IV. CEILING WORKS

- Installation of ceiling frames
- Installation of ceiling boards
- Repair of doors and door jambs

V. PAINTING WORKS

- Painting of ceilings and walls
- Painting of tables, cabinets, and bed frames

VI. ELECTRICAL WORKS

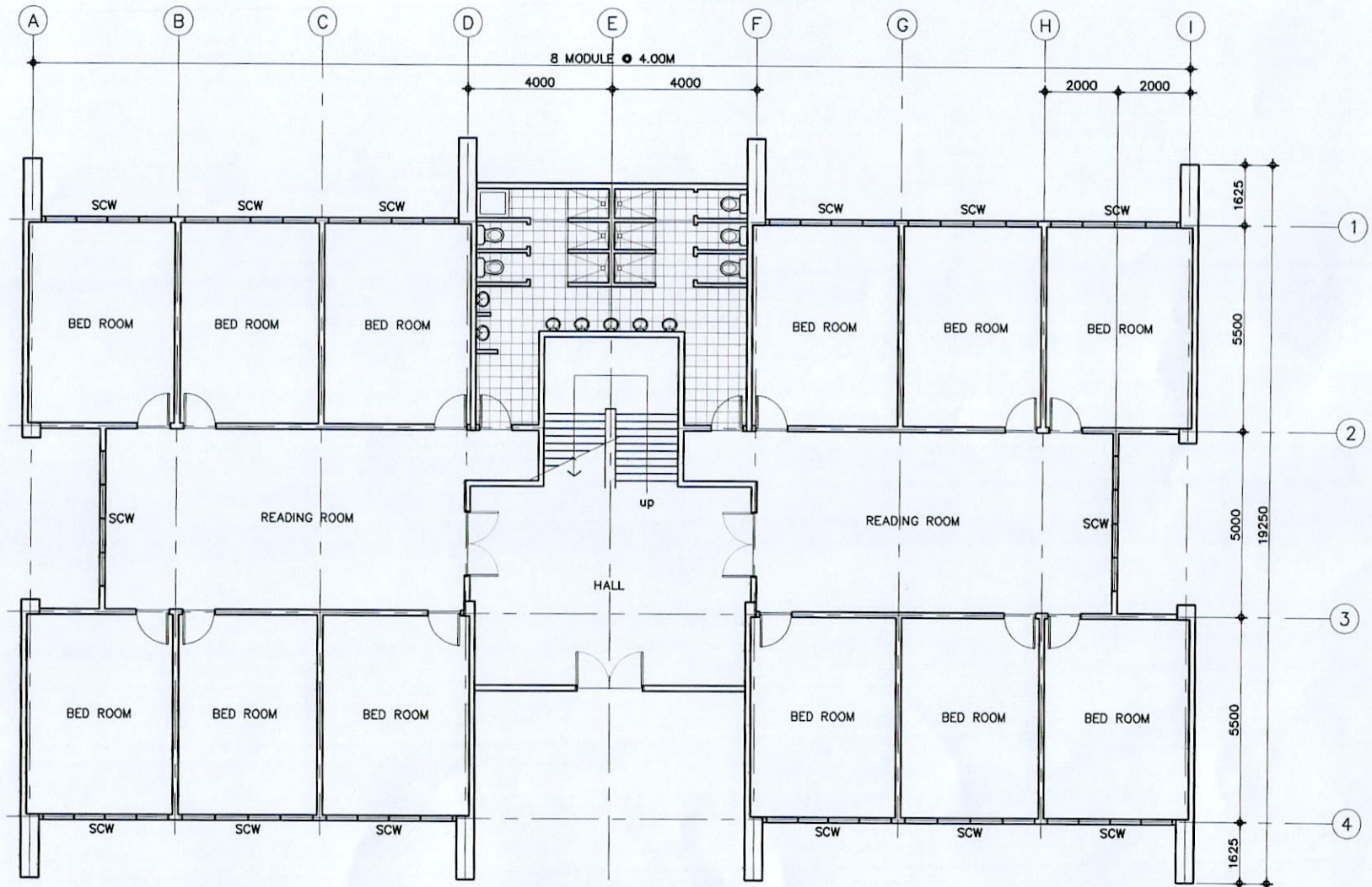
- Rewiring of ceiling lights, switches, and outlets

VII. PROGRESS REPORT

- Submitting documentation for weekly progress report per room

NOTES:

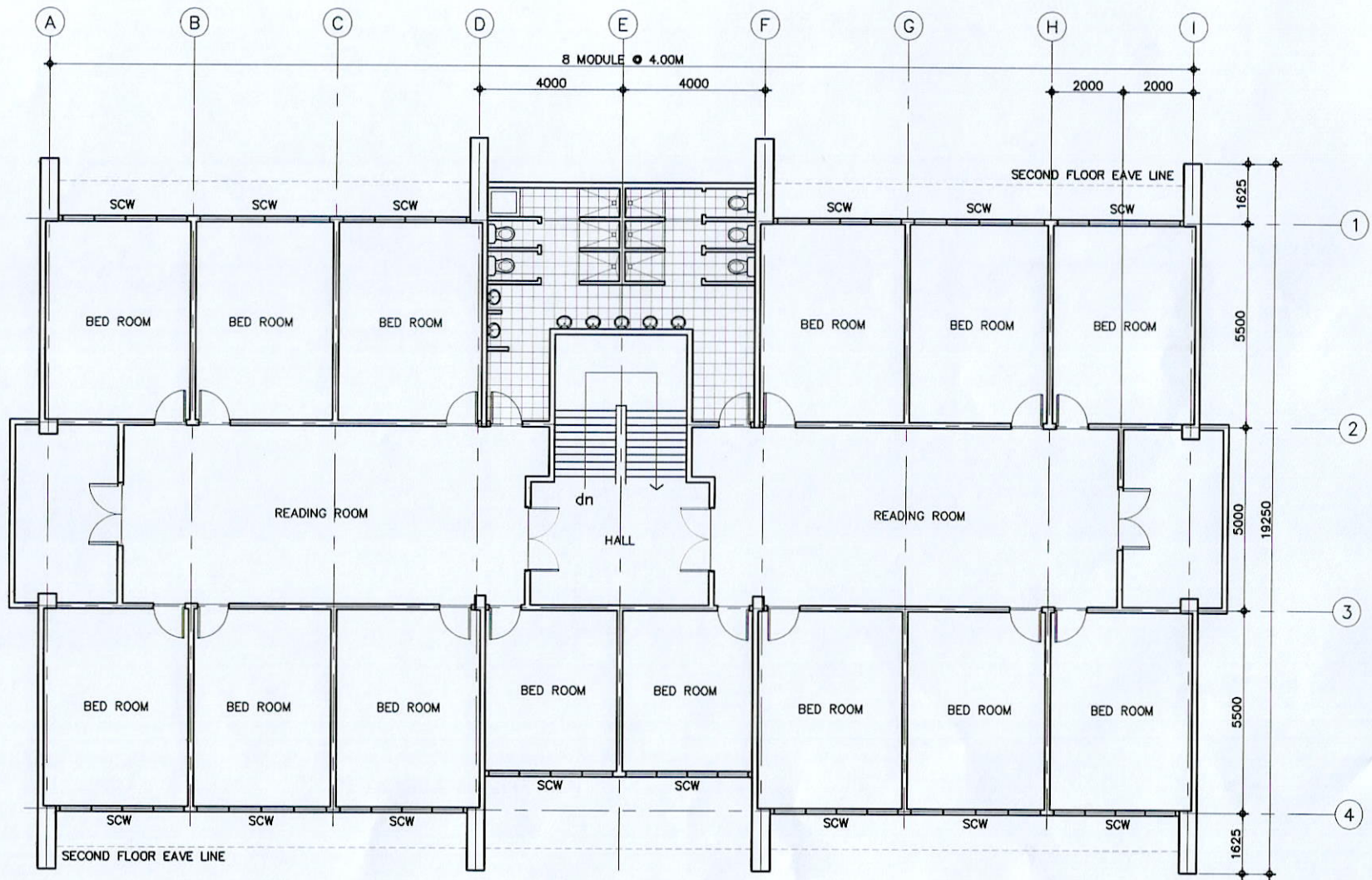
- There are 26 rooms within Unit 3 of Women's Dormitory
- Each room has the following:
 - 4 bed frames (2 upper bunk beds, 2 lower bunk beds) with 2 ladders
 - 1 huge divider/shelf to divide 2 double-deck bed frames
 - 1 eight-door locker
 - 2 long tables
 - outlets, switches and LED lights



TYPICAL OF UNIT 2,3,4

GROUND FLOOR PLAN

SCALE : 1 : 150M



TYPICAL OF UNIT 2,3,4

SECOND FLOOR PLAN

SCALE : 1 : 150M