



Shopping

UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF CROP SCIENCE

UPLB BAC SECRETARIAT
 BY: [Signature] DATE: 7-2-21
 JUL 07 2021 10am
 UPLB BAC SECRETARIAT
 UPLB-RO- 7-203-21-RCS
 DEADLINE OF SUBMISSION

DEADLINE OF SUBMISSION:
Make sure that your computer time/date is correct.

Suppliers Name: _____

Date: June 15, 2021
Fund Code: N831421
MOP: Shopping
Contact No: 9453508545
Contact Person: Ezra Mae C. Cabarles

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
Suppliers must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
Submission through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
Quotations exceeding the Approved Budget for Contract shall be rejected.
Administrative requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
Suppliers: _____

| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.</small> | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | (Leave this space blank. For BAC/Evaluators only) | EVALUATION |
|-------------------------------|--------------------------|--|-----------------|-----|--|---|--|-------------------|--------------------|---|------------|
| 1 | Plastic trays | Plastic Trays, L 14" x W 10" x H 6" | pc | 100 | 180 | 18,000.00 | | | | | |
| 2 | Industrial Crate | Industrial Crates, Stackable Heavy Duty, 37 x 53 x 31 cm | pc | 20 | 350 | 7,000.00 | | | | | |
| 3 | PE Plastic | PE Plastic - 5" x 10", 100 pcs/bundle | bnd | 50 | 120 | 6,000.00 | | | | | |
| 4 | PE Plastic | PE Plastic - 12" x 24", 20 pcs/bundle | bnd | 250 | 130 | 32,500.00 | | | | | |
| 5 | PE Plastic | PE Plastic - 12" x 16", 20 pcs/bundle | bnd | 250 | 125 | 31,250.00 | | | | | |
| 6 | PE Plastic | PE Plastic - 9" x 12", 50 pcs/bundle | bnd | 100 | 135 | 13,500.00 | | | | | |
| 7 | PE Plastic | PE Plastic - 25" x 50", 5 pcs/bundle | bnd | 200 | 135 | 27,000.00 | | | | | |
| TOTAL ABC | | | | | | 135,250.00 | | | | | |
| TOTAL QUOTED AMOUNT IN WORDS: | | | | | | | | | | | |

Prepared and Checked By:

[Signature]
Mia C. Gonzales

BAC TWG

Quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
Ezra Mae C. Cabanes
BUYER/ END-USER

CONDITIONS:

Quotations shall be valid for a period of at least (30) calendar days from the date of submission.

Ensure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

Quotation valid within 14 calendar days.

Contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein. The University reserves the right to reject any or all offers as may be considered most advantageous to the University.

Amendments, erasures, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement (Section 53.9) | Negotiated Procurement- Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement- Emergency (Section 53.2) |
|---|-----------------------|--|---|--|--|
| Business Permit | / | / | / | / | / |
| Business Registration Number | / | / | / | / | / |
| Professional license/ CV (consulting services) | | / | | / | |
| Professional license (for Infrastructure) | | / | | | |
| Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 500K | / | / | FOR ABC'S ABOVE 50K |
| Notarized Sworn Statement | | FOR ABC'S ABOVE 50K | | | FOR ABC'S ABOVE 500K |
| Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S ABOVE 50K |

carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Company:

_____ Tel. No. : _____

_____ Fax No. : _____

Prepared and Printed Name of Representative:

_____ Email Address: _____

_____ Date: _____