

UPLB BAC SECRETARIAT
BY: _____ DATE: 7-26-21

AUG 04 2021 10:00am

UPLB-RQ- 7-225-21-165
DEADLINE OF SUBMISSION

UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004



Request for Quotation/ Bid Form (Technical Specifications)
DEPARTMENT OF CHEMICAL ENGINEERING

UPLB-RQ-29726

DEADLINE OF SUBMISSION: _____

Suppliers Name: _____

Date: June 23, 2021
Fund Code: NB-305-32
MOP: Small Value Procurement
Contact No: (63) 915 509 0066
Contact Person: CARLENE ROME M. LEDESMA

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leaves this space blank. For BAC Evaluators only)
1	Engineering and Laboratory Testing Equipment	Branded and Brand New UTM Tensile Strength Rigs Stack Break Test Jig Set Capacity: 500N Cylinder Base: Ø40mm 15mm Spherical Press Jig: Ø8mm With at least 1 year warranty of parts and services Delivery period: Within 30 Calendar days upon receipt of purchase order	lot	1	125000	125,000.00				

TOTAL ABC	125,000.00	TOTAL QUOTED AMOUNT IN WORDS:
-----------	------------	-------------------------------

Reviewed and Checked By:


 DAMIÁN REY D. CAMUS
 BAC TWG 254-2021

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


 CARLENE RIVE M. LEDESMA
 BUYER END-USER

TERMS AND CONDITIONS:

1. Price quotation shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to ensure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarder for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within _____ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any clarifications, ensure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (OPPS Resolution No. 24-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.51)	Negotiated Procurement- Lease of Real Property or Service (Section 53.52)	Negotiated Procurement- Work, Equipment, Intellectual Property	Regulated Procurement- Procurement- Emergency
1. Mayor's/Business Permit	/	/	/	/	/
2. PhilGEPS Registration Number	/	/	/	/	/
3. Professional License/ CV (consulting services)	/	/	/	/	/
4. PCAS License (for Infrastructure)	/	/	/	/	/
5. Income / Business tax return (except for government agencies as lessee)	/	/	/	/	/
6. Omnibus Sworn Statement	/	/	/	/	/
7. NFOC for Infrastructure with ABC above P500k	/	/	/	/	/

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Tel. No.:

Signature over Printed Name of Representative:

Position:

Fax No.:

Email Address:

Date: