



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
AGRICULTURAL SYSTEM INSTITUTE

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 9/24/21
OCT 05 2021 -TIL 10 AM
UPLB-RQ- 9-158-21-6000X
DEADLINE OF SUBMISSION

UPLB-RQ-
DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_

Date: September 20, 2021
Fund Code: 2137001
MOP: SVP
Contact No: 5363229
Contact Person: Napoleon P. Alborida

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note: 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: \_\_\_\_\_

Table with 10 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Includes rows for various vehicle parts and accessories, and a TOTAL ABC row.

Reviewed and Checked By: [Signature]
JON NELL L. BERNARDO
BAC TWG

TOTAL QUOTED AMOUNT IN WORDS:

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

NAPOLEON P. ALBORIDA
BUYER/ END-USER

TERMS AND CONDITIONS:

- 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within \_\_\_\_\_ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

Table with 6 columns: REQUIREMENTS, Shopping (Section 52), Negotiated Procurement- Small Value Procurement (Section 53.9), Negotiated Procurement- Lease of Real Property or Venue (Section 53.10), Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6), Negotiated Procurement- Emergency (Section 53.2). Includes rows for Mayor's/Business Permit, PhilGEPS Registration Number, Professional license/ CV (consulting services), PCAB License (for Infrastructure), Income / Business tax returns (except for government agencies as lessor), Omnibus Sworn Statement, NFCC for Infrastructure with ABC above Ph500k.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_
Address: \_\_\_\_\_
Signature over Printed Name of Representative: \_\_\_\_\_
Position: Revised 6 June 2018/ JOINT BAC RESOLUTION NO. R-006-18
Tel. No.: \_\_\_\_\_
Fax No.: \_\_\_\_\_
Email Address: \_\_\_\_\_
Date: \_\_\_\_\_

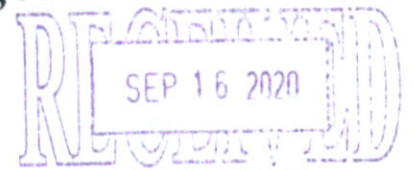


# UNIVERSITY OF THE PHILIPPINES

## LOS BANOS

Los Banos, Laguna, IV-A  
VAT Reg. TIN: 000-864-006-00004

OFFICE OF THE DEAN



### Purchase Request

Entity Name: UP Los Banos

Fund Cluster: 01

PPMP No.:

Office/Section: UPLB Agricultural System Institute		PR No.: 94008	Fund Code: 2137001	Date: Sep 10, 2020	
		Responsibility Center Code: LB04001001 --			
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	2 SM Battery	1	5,000.00	5,000.00
	pc	3SM Battery	1	6,000.00	6,000.00
	L	Automatic Transmission Fluid	6	300.00	1,800.00
	L	Brake Fluid 1L/btl	2	500.00	1,000.00
	gal	Engine Diesel Oil 4L/ btl	6	1,250.00	7,500.00
	pc	Fuel filter Pump	1	1,800.00	1,800.00
	L	Gear Oil 140	6	170.00	1,020.00
	L	Gear Oil 90	6	170.00	1,020.00
	pc	Oil Filter 101	2	600.00	1,200.00
	pc	Oil Filter for Isuzu High Lander	2	600.00	1,200.00
	pc	Wheel 185R 14C	4	6,250.00	25,000.00
	pc	Wheel 195R 14C	4	6,750.00	27,000.00
				<b>Grand Total</b>	<b>79,540.00</b>
<b>Purpose: VEHICLE PARTS AND ACCESSORIES 2021</b>					

For Small Value Procurement For PhilGEPS Posting

RECOMMENDING APPROVAL:

*Dr. Virgilio T. Villancio*  
Dr. Virgilio T. Villancio  
Director, ASI

UPLB BIDS AND AWARD COMMITTEE  
RECOMMENDING APPROVAL  
ACTION

AUG 28 2021

BY: *[Signature]*

NO RFQ!

Signature:	<i>[Signature]</i>	Requested by:	<i>[Signature]</i>	Approved by:	<i>[Signature]</i>
Printed Name::	Alborida, Mr. Napoleon Pasukin		Administrative Officer III	Agbisit, Dr. Egidio Malcaba Jr	Dean
Designation:					<i>[Signature]</i> 9/16/2020