



UNIVERSITY OF THE PHILIPPINES

LOS BANOS
Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
MUSEUM OF NATURAL HISTORY

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 10-8-21
OCT 13 2021 10am
UPLB-RQ- 10-320-21-Pes
DEADLINE OF SUBMISSION
UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: June 18, 2021
Fund Code: N9B0500
MOP: Public Bidding
Contact No: (049) 508-6256
Contact Person: Desiree C. Diaz

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Dishwashing Liquid	Antibacterial, 500 ml.	bot	20	200.00	4,000.00				
2	Disinfectant spray	19 oz. Unique cap to evenly spray surfaces	pc	25	800.00	20,000.00				
3	Face mask	3-ply with earloop, disposable non-woven, 50 pcs. Per box	box	10	300.00	3,000.00				
4	Interfolded Tissue Paper	175 sheets per piece, Absorbent and hygienic	pc	15	200.00	3,000.00				
5	Liquid detergent	Concentrated, 1 Liter	bot	20	300.00	6,000.00				
6	Liquid hand soap,	Pure white, antibacterial, 450ml, with dispenser	bot	20	250.00	5,000.00				
7	Sodium hypochlorite	Liquid disinfectant bleach, household bleach, gallon	gal	25	400.00	10,000.00				
8	Tissue paper roll	2-ply sheets, 150 pulls, 12 rolls in a pack	rol	10	150.00	1,500.00				
9	Trash bag, Double Extra Large,	Double extra large, 100 pcs. Per pack, black, approximately 18.5 + 18.5 x 40 x .001	pck	3	450.00	1,350.00				
10	Trash bag, Extra Large,	Extra large, 100 pcs per pack, black, approximately 15 + 15 x 37 x .0009	pck	4	400.00	1,600.00				

11	Trash bag, Large	Large, 100 pcs. Per pack, class B, black, approximately 13 + 13 x 32 x .00085	pck	5	250.00	1,250.00			
12	Trash bag, Medium	Medium, 100 pcs per pack, approximately 11 + 11 x 24 x .0008	pck	4	200.00	800.00			
TOTAL:						57,500.00			
							TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:

Lea C. Gonzales
Lea C. Gonzales
 BAC (TWG)

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Marian P. De Leon
MARIAN P. DE LEON

BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within _____ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhICEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed _____

Email Address: _____

Name of Representative: _____

Position: _____

Date: _____