



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
END-USER

UPLB BAC SECRETARIAT
BY: DATE: 10-26-21
NOV 03 2021
UPLB-RQ-10-334-21-125
DEADLINE OF SUBMISSION

UPLB-RQ-10-334-21-125
DEADLINE OF SUBMISSION

DEADLINE OF SUBMISSION:

Suppliers Name:

Date October 07, 2021

Fund Code: N830832

MOP:

Contact No: 0495300898/09062479650

Contact Person JULIUS JOHN PAUL CUNAN / MYLA IDIAN

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

Table with 10 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Row 1: 1, Document Scanner, Branded and brand new, Scanner Type: A4 sheet-fed, simplex colour scanner...

Scan Speed:  
ADF Monochrome (Simplex / Duplex): 200 dpi:  
25ppm / 50ipm 300 dpi: 25ppm / 50ipm  
600 dpi: 5.0ppm / 10ipm  
ADF Colour (Simplex / Duplex): 200 dpi: 25ppm /  
50ipm 300 dpi: 25ppm / 50ipm  
600 dpi: 5.0ppm / 10ipm ADF Specifications:  
Scanner Type: A4 Sheet-fed, one-pass duplex colour  
scanner Optical Sensor: CIS  
Light Source: RGB LED  
Optical Resolution: 600 x 600 dpi  
Output Resolution: 50 dpi - 1,200 dpi (1 dpi  
increments) Min Document Size: 50.8 x 70mm  
Max Document Size: 216 x 1,117mm Support Paper  
Thickness: 51.8 – 128gsm ADF Capacity: 20 sheets  
Automatic Duplex Scanning: Yes  
Daily Duty Cycle: up to 500 pages / day Multi-feed  
Detection: Length Detection Connectivity: Standard:  
USB 3.0 Network: Wi-Fi  
Wi-Fi (Access Point Mode) Supported OS and  
Applications:  
Supported OS: Windows XP / Vista / 7 / 8 / 8.1 / 10  
Windows Server 2003 / 2008 / 2012  
Mac OS X 10.6.8 or later  
Scanner Driver Compatibility: TWAIN, ISIS, SANE,  
WIA, ICA Bundled Applications: Brand Scan, Brand  
Scan OCR Component, BBrand Scan PDF Extensions,  
Document Capture Pro (Win), ABBYY FineReader 9  
(Win) / 8 (Mac), Presto! BizCard  
File Format:  
Document Capture Pro (Win): JPEG, BMP, PDF,  
Searchable PDF, TIFF, Multi-TIFF, PNG, DOCX, XLSX,  
PPTX  
Sealed upon delivery and inspection  
Product manual, Application and driver disc, usb  
data cable and power cable included;  
Warranty: 1 year on repair, parts and services.

|   |         |  |    |   |           |           |  |  |  |  |
|---|---------|--|----|---|-----------|-----------|--|--|--|--|
| 2 | Printer | <p>Branded and brand new,<br/> Printer Type: Print, Scan, Copy, Fax with ADF<br/> Printing Technology: Print Method: Precision<br/> Core™ Printhead<br/> Minimum Ink Droplet Volume: 3.8 pl Print<br/> Direction: Bi-directional printing<br/> Nozzle Configuration: 800 x 1 nozzles Black,<br/> 256 x 1 nozzles per colour (Cyan, Magenta,<br/> Yellow) Maximum Resolution: 4800 x 2400 dpi<br/> Automatic 2-sided Printing: Yes (up to A3)<br/> Print Speed: Photo Default - 10 x 15 cm / 4 x 6<br/> " *1: Approx. 43 sec per photo (Border) / 52 sec<br/> per photo (Borderless)*2<br/> Draft, A4 (Black / Colour):<br/> Up to 32.0 ppm / 22.0 ppm *2<br/> ISO 24734, A4 Simplex (Black / Colour): Up to<br/> 25.0 ipm / 12.0 ipm *2<br/> ISO 24734, A4 Duplex (Black / Colour): Up to<br/> 16.0 ipm / 9.0 ipm *2<br/> ISO 24734, A3 Simplex (Black / Colour): Up to<br/> 13.5 ipm / 6.0 ipm *2<br/> ISO 24734, A3 Duplex (Black / Colour): Up to<br/> 10.0 ipm / 5.0 ipm *2<br/> Copy Function:<br/> Reduction / Enlargement: 25 - 400% Maximum<br/> Copy Size: A3<br/> Copy Resolution: 600 x 600 dpi Max Copies:<br/> 999 copies<br/> Copy Speed: ISO 29183, A4 Simplex Flatbed<br/> (Black /<br/> Colour): Up to 23.0 ipm / 10.0 ipm<br/> ISO 24735, A4 Simplex ADF (Black / Colour):<br/> Up to 22.5 ipm / 10.0 ipm<br/> ISO 24735, A4 Duplex ADF (Black / Colour): Up<br/> to 15.5 ipm / 7.5 ipm<br/> Scan Function: Scanner Type: Flatbed colour<br/> image scanner<br/> Sensor Type: CIS<br/> Optical Resolution: 1200 x 2400 dpi Maximum<br/> Scan Area: 297 x 431.8 (mm)<br/> Scanner Bit Depth (Colour): 48-bit input, 24-bit<br/> output Scanner Bit Depth (Grayscale): 16-bit<br/> input, 8-bit output Scanner Bit Depth (Black &amp;<br/> White): 16-bit input, 1-bit output<br/> Scan Speed: Scan Speed (Flatbed / ADF<br/> (Simplex   Duplex)): 200dpi, Black: 5 sec / Up to<br/> 26.0 ipm   11.5 ipm 200dpi, Colour: 10 sec / Up<br/> to 9.0 ipm   6.0 ipm<br/> ADF Specifications:<br/> Support Paper Thickness: 64-95 g/m2 Paper<br/> Capacity: 50 sheets<br/> Fax Function (Optional): Type Of Fax:<br/> Walk-up Black and white and Colour Fax</p> | un | 2 | 49,904.25 | 99,808.50 |  |  |  |  |
|---|---------|--|----|---|-----------|-----------|--|--|--|--|

Walk-up Black-and-white and Colour Fax  
Capability Receive Memory / Page Memory:  
6MB, Page memory Up to 550 pages  
Error Correction Mode: ITU-T T.30  
Fax Speed (Data Transfer Rate): Up to 33.6  
kbps, Approx. 3 sec/page  
Fax Resolution: Up to 200 x 200 dpi  
Transmission Paper Size (Flatbed): A5, A4, A3,  
B5, B4, Half Letter, Letter, Legal, 11 x 17"  
Transmission Paper Size (ADF): A5, A4, A3,  
B5, B4, Half Letter, Letter, Legal, 11 x 17"  
Receiving Paper Size: Half Letter, A5, B5, A4,  
Letter, Legal, B4, 11 x 17", A3, A3+  
Fax Features:  
PC Fax (Transmission/Receive), Automatic  
Redial, Address book, Broadcast Fax (Mono  
Only), Transmit Reservation, Polling Reception,  
Fax Preview, Memory reception, Fax to Email,  
Fax to Folder, Automatic 2-sided Fax  
Paper Handling:  
Number of Paper Trays: 3 (Front 2, Rear 1)  
Standard Paper Input Capacity: Cassette 1: 250  
sheets for A4 Plain paper (80g/m2)  
50 sheets for Premium Glossy Photo Paper  
Cassette 2: 250 sheets for A4 Plain paper (80  
g/m2)  
Rear Slot: 50 sheets for A4 Plain paper (80  
g/m2), 20 sheets for Premium Glossy Photo  
Paper  
Output Capacity:

125 sheets for A4 Plain paper (80 g/m2), 20 sheets for Premium Glossy Photo Paper  
 Maximum Paper Size: 329 x 6000 mm  
 Paper Sizes: A3, Super B (13 x 19"), Indian Legal, Letter, A4, 16K (195 x 270mm), 8K (270 x 390mm), Executive (7.25 x 10.5"), B4, B5, A5, B6, A6, 8.5 x 13", 5 x 7", 4 x 6", 8 x 10", Legal (8.5 x 14"), 16:9 wide, Envelopes: #10, DL, C6, C4  
 Paper Feed Method: Friction feed  
 Print Margin: 3mm top, left, right, bottom via custom settings in printer driver  
 Card Slot / USB Host Function: Type of Direct Printing: USB Memory  
 Mobile and Cloud Solutions: Brand Connect Features: iPrint, Email Print, Remote Print Driver, Scan to Cloud Other Mobile Solutions: Apple AirPrint, Mopria Print Service  
 Supported OS and Applications: Supported OS: Windows XP / Vista / 7 / 8 / 8.1 / 10, Windows Server 2003 / 2008 / 2012 / 2016 / 2019  
 Mac OS X 10.6.8 or later  
 Noise Level: PC Printing / Plain Paper Default \*3:  
 Sound Power (Black / Colour) 6.7 B(A) / 6.2 B(A), Sound Pressure (Black / Colour) 52 dB(A) / 47 dB(A) Consumables: Maintenance Box: C12C934591  
 Pigment Black Ink Bottle: 7,500 pages Pigment Cyan Ink Bottle: 6000 pages Pigment Magenta Ink Bottle: 6000 pages Pigment Yellow Ink Bottle : 6000 pages Power: Rated Voltage: AC 220 - 240 V; Rated Frequency: 50 - 60 Hz  
 Power Consumption: Operating: 19.0 W Printer Software: Brand Scansmart Interface: USB 2.0 Network: Ethernet, Wi-Fi IEEE 802.11 b/g/n, Wi-Fi Direct Network Protocol: TCP/IPv4, TCP/IPv6  
 Network Management Protocols: SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, MDNS, SNTp, SLP, WSD, LLTD  
 Control Panel: LCD Screen: 4.3" Colour LCD Touch Screen  
 Product Manual, Demo inks, USB data cable, and power cable included;  
 Sealed upon Delivery and inspection; Warranty: 1 year on repair, parts and services.

TOTAL ABC

133,598.50

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

Mark Efrain M. Gironella

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

JULIUS JOHN PAUL CUNAN

BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS   | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement (Section 53.9) | Negotiated Procurement- Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement- Emergency (Section 53.2) |
|--|-----------------------|--|---|--|--|
| 1 Mayor's/Business Permit  | /                     | /  | /   | /  | /  |
| 2 PhilGEPS Registration Number   | /                     | /  | /   | /  | /  |
| 3 Professional license/ CV (consulting services)                           |                       | /  |   | /  |  |
| 4 PCAB License (for Infrastructure)  |                       | /  |   |  |  |
| 5 Income / Business tax returns (except for government agencies as lessor) |                       | FOR ABC'S ABOVE 500K   | /   | /  | FOR ABC'S ABOVE 50K                              |
| 6 Omnibus Sworn Statement  |                       | FOR ABC'S ABOVE 50K  |   |  | FOR ABC'S ABOVE 500K                             |
| 7 NFCC for Infrastructure with ABC above Ph500k                            |                       | /  |   |  | FOR ABC'S ABOVE 50K                              |

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:

Address:

Tel. No. :

Fax No. :

Signature over Printed Name of

Email Address:

Position:

Date: