



## UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
Department of Community and Environmental Resource Planning -College of Human Ecology

UPLB BAC SECRETARIAT  
BY: *[Signature]* DATE: 11/15/21  
NOV 19 2021 -TIL 10AM  
UPLB-RQ- 11-274-21-GOODS  
DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_

Date: July 07, 2021  
Fund Code: 9151015  
MOP: Public Bidding  
Contact No: (049) 536-3845  
Contact Person: Vera Teresa S. Angeles

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Printing Services	Brochure, Printing of DCERP, TAP-HSP brochure, full color back to back 8.5 x 11 or A4 2folds 3panel 170gsm matte or glossy 1 kind	pc	2000	20.00	40,000.00				
2		Call cards, Printing of calling cards, Matte Paper 250 GSM thickness of paper, 1 Side Printing Standard Size: 2x3.5 inches	set	20	350.00	7,000.00				
3		Printing of Digital Art, Size 8x10", Pixel: 2400x3000	50	pc	400.00	20,000.00				
4		Printing of Selected Planning Tools and Techniques in Community and Environmental Resource Planning, Size 7x10, No. of Pages 600, Cover: Foldcote col. 12, Full colors with spot lamination, perfect-bond binding, Full colors with spot lamination, perfect-bond binding	pc	100	2,500.00	250,000.00				
TOTAL ABC						317,000.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

*[Signature]*  
ANDREW P. LICARDO  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

*[Signature]*  
VERA TERESA S. ANGELES  
BUYER/ END-USER

## AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
  - In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
  - Delivery period within \_\_\_\_\_ calendar days.
  - Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein as may be considered most advantageous to the University.
- Signature of authorized representative/s.

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ers (GPPS Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.  
of the Company: \_\_\_\_\_

Address:

Signature over Printed  
Name of Representative:

Position:

Tel. No. :

Fax No. :

Email Address:

Date: