



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Department of Chemical Engineering / N9-212-3A

UPLB BAC SECRETARIAT
 BY: [Signature] DATE: 11-17-21
 NOV 24 2021 ^{12am}
 UPLB-RQ- 11-377-21-res
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: November 15, 2021
 Fund Code: N9-212-32
 MOP: SMALL VALUE PROCUREMENT
 Contact No: 0995-679-3082
 Contact Person: Ms. Nicole Catli

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small> | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small> |
|----------|------------------------------|---------------------------------------------------------------------------------------------------|-----------------|-----|------------------------------------------------|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------|--------------------------------------------------------------------------------|
| 1 | HPLC bottle screw cap | HPLC reservoir bottle screw cap, 2 pieces/pack complete accessories | pck | 2 | 6,000.00 | 12,000.00 | | | | |
| 2 | Centrifuge tube | Conical centrifuge tubes, 10mL, polypropylene made, leak-resistant screw caps, printed gradations | pc | 100 | 30.00 | 3,000.00 | | | | |
| 3 | Centrifuge tube | Conical centrifuge tubes, 25mL, polypropylene made, leak-resistant screw caps, printed gradations | pc | 100 | 30.00 | 3,000.00 | | | | |
| 4 | Beaker | Beaker, 1000 mL, PTFE material, low form with spout, safe for heating over hotplate | pc | 20 | 3,000.00 | 60,000.00 | | | | |
| 5 | Evaporating | Evaporating dish, 400mL, PTFE material, low form, safe for heating over hotplate | pc | 20 | 3,000.00 | 60,000.00 | | | | |
| 6 | Volumetric Flask | Volumetric flask, 1mL, borosilicate glass, with stopper | pc | 20 | 1,900.00 | 38,000.00 | | | | |
| 7 | Volumetric Flask | Volumetric flask, 2mL, borosilicate glass, with stopper | pc | 20 | 1,900.00 | 38,000.00 | | | | |
| 8 | Volumetric Flask | Volumetric flask, 5mL, borosilicate glass, with stopper | pc | 20 | 1,100.00 | 22,000.00 | | | | |

| | | | | | | | | | | |
|------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------|--------|----|-----------|-------------------|--------------------------------------|--|--|--|
| 9 | Funnel | Filter funnel, borosilicate glass, long narrow stem, 125mm diameter | pc | 20 | 600.00 | 12,000.00 | | | | |
| 10 | Funnel | Filter funnel, polypropylene, 180 mm diameter, long narrow stem | pc | 20 | 450.00 | 9,000.00 | | | | |
| 11 | Pipetter Filler | Pipette filler, rack-and-pinion filler and rapid-release lever, polyethylene with silicone rubber ring seals, suitable for 1-10mL pipette | pc | 2 | 2,000.00 | 4,000.00 | | | | |
| 12 | Pipetter Filler | Pipette filler, rack-and-pinion filler and rapid-release lever, polyethylene with silicone rubber ring seals, suitable for 25-mL pipette | pc | 2 | 2,200.00 | 4,400.00 | | | | |
| 13 | Gasket | Gasket, Flexible Graphite, 5-1/2" ID, 1812HCKL (suitable for Parr 4582 HPHT Pressure Reactor) | pc | 50 | 3,220.00 | 161,000.00 | | | | |
| 14 | Rubber stopper | Rubber stopper for buchner funnel, Top Diameter: 61.5mm; Bottom Diameter: 42.5mm | pc | 5 | 200.00 | 1,000.00 | | | | |
| 15 | Fleaker | Fleaker, 300-mL, glass, graduated, suitable for filtration purposes | pc | 5 | 4,000.00 | 20,000.00 | | | | |
| 16 | Syringe Filter | Glass syringe, 100 µL | pc | 1 | 10,000.00 | 10,000.00 | | | | |
| 17 | Rubber tubing | Rubber tubing, clear, silicone, 3mm ID, 6mm OD | meters | 10 | 500.00 | 5,000.00 | | | | |
| 18 | LabTotal Vial Kit | 1.5mL LabTotal Vial Kit, LC/LCMS, compatible with Shimadzu Nexera LC Autosampler (SIL-40C XS) 100/pck. | pck | 10 | 7,500.00 | 75,000.00 | | | | |
| TOTAL ABC | | | | | | 537,400.00 | | | | |
| | | | | | | | TOTAL QUOTED AMOUNT IN WORDS: | | | |

Reviewed and Checked By:


 John Carlo F. Pacia
 BAC/TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


 Dr. Veronica P. Migo
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within _____ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement (Section 53.8) | Negotiated Procurement- Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement- Emergency (Section 53.2) |
|--------------------------------|-----------------------|----------------------------------------------------------------|-------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| 1 Mayor's/Business Permit | / | / | / | / | / |
| 2 PhilGEPS Registration Number | / | / | / | / | / |

| | | | | | |
|----------------------------------------------------------------------------|--|----------------------|---|---|----------------------|
| 3 Professional license/ CV (consulting services) | | / | | / | |
| 4 PCAB License (for Infrastructure) | | / | | / | |
| 5 Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 500K | / | / | FOR ABC'S ABOVE 50K |
| 6 Omnibus Sworn Statement | | FOR ABC'S ABOVE 50K | | | FOR ABC'S ABOVE 500K |
| 7 NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S ABOVE 50K |

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed Name of Representative: _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____