



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
DES/CEAT

UPLB BAC SECRETARIAT	
BY: _____	DATE: <u>11-17-21</u>
NOV 24 2021 ^{am}	
UPLB-RQ- <u>11-379-21-RQS</u>	
DEADLINE OF SUBMISSION	

UPLB-RQ- _____

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: November 16, 2021
 Fund Code: N832332
 MOP: SHOPPING
 Contact No: (+63)9101887211
 Contact Person: Lovely A. Nieves

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before Issuance of Purchase order (P.O.).
 5. Quotations exceeding the Approved Budget for Contract shall be rejected.
 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 7. Others: _____

Item No.	GENERAL DESCRIPTION OF THE ITEM	REQUIRED SPECIFICATIONS	Unit	Quantity	Unit Price	Total Price				
1	Laptop Computer	Branded and brand new, Processor: 11th Generation Intel® Core i5, 8MB Cache, up to 4.2 GHz or advance Graphics: Intel® Iris® Xe Graphics with shared graphics memory Memory: minimum 8GB, 1x8GB, DDR4, 3200MHz 512GB M.2 PCIe NVMe Solid State Drive 4-Cell Battery, 53WHr (Integrated) Display: minimum 15.6-inch FHD (1920 x 1080) Anti-glare LED Backlight Non-Touch Narrow Border WVA Display Wireless: 802.11ac 2x2 WiFi and Bluetooth Operating System: Bundled Licensed Windows 10, 64bit English Bundled Software: Licensed Microsoft Office Home and Student 2019 Product manual, original same brand power adapter and essential backpack included; Sealed with official brand seal upon delivery and inspections; Warranty: 2 years on parts and services.	Unit	1	50,000.00	50,000.00				

2	Desktop Computer	Branded and brand new, Processor: Intel Pentium Silver Processor J5040 (2.0GHz Base Frequency; 3.2GHz Burst Frequency, Quad Core) or advance Memory: minimum 4 GB DDR4 2400 MHz soDIMM Storage: at least 1 TB 3.5-inch 7200 RPM DVD-Reader: 8X DVD-RW drive, 9.0 mm slim, tray-load Graphics: Intel® UHD Graphics 605 Audio: Integrated high-definition sound WLAN: 802.11ac/a/b/g/n wireless LAN LAN: Gigabit Ethernet Monitor: at least 18.5" Input: VGA, Max Resolution: 1366 x 768 @ 60Hz Operating System: Bundled Licensed Windows 10, 64-bit, English Product manual, original same brand mouse pad, keyboard and mouse, video data cable and power cables included All peripherals must be of the same brand Sealed with official brand seal upon delivery and inspections; Warranty: 1 year on parts and services.	Unit	1	20,000.00	20,000.00					
TOTAL ABC					70,000.00						
							TOTAL QUOTED AMOUNT IN WORDS:				

Reviewed and Checked By:

Mr. Mark Efrain M. Gironella
BAC TWG

Lovely A. Nieves
BUYER/ END-USER

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within _____ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	/	/	/	/
6 Omnibus Sworn Statement	/	/	/	/	/
7 NFCC for Infrastructure with ABC above Ph500k	/	/	/	/	/

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Tel. No.:

Fax No.:

Signature over
Printed Name of
Representative:
Position:

Email Address:

Date:
