

UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

Request for Quotation/Bid Form (Technical Specifications)

COMMITTEE ON FOOD 113TH FOUNDATION DAY - OVCA

UP BAC SECRETARIAT BY: DATE: 2 1422

FEB 2 1 2022 TIL

UPLB-RQ-

UPLB-RQ- 2-017-22-GOODS

DEADLINE OF SUBMISSION:

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ppliers Name:	Date	February 14, 2022
	Fund Code:	9322010
	MOP:	SHOPPING
	Contact No:	536-3468
	Contact Person:	CONSOLACION A. LAMPA
		113TH UPLB Foundation Day

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1) Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2) Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- 3) Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4) Quotation through fax/email is acceptable. Winning bidder shall submit original signed Requisition for Quotation (RQ) before issuance of Puchase Order (PO).
- 5) Quotations exceeding the Appoved Budget for Contract (ABC) shall be rejected.
- 6) Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- 7) Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASUR E	ΩΤΥ	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT		OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	CATERING SERVICES	Main Menu: For 113th UPLB Foundation Day Lunch (plated) soup (pea or squash soup) with bread on the side chicken sate fish fingers or fish cake sausage with potato mash dessert: ube crème brulee cheesecake or chocolate cake wine (4 bottles per table) Fresh Fruit Juice: at least two kinds, not powdered juice Bottled water for 30 VIPs, 500 ml (30 bottles only) Overflowing coffee and tea Purified drinking water Steamed Rice	рах	100	1,460.00	146,000.00				
		Grazing Platter per table: -Cheese - at least 3-5 types of cheese -Fruit sculpture (fruit stick like floral arrangement, at least 100 pieces) -Cold cuts - at least 3-5 types of cold cuts -Canapes - at least 3-5 types of canapes								
		Afternoon Snacks (plated) *Spinach and Mushroom Ravioli with garlic bread *dessert: assorted mini cake slices/ squares or tarts Fresh Fruit Juice: at least two kinds, not powdered juice Bottled water for 30 VIPs, 500 ml (30 bottles) Overflowing coffee and tea Purified drinking water								
		Physical Arrangements: •Venue: UPLB Campus •15 Tables, 7 pax per table •Table and chairs with cloth and centerpiece								



4) Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein

6) Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

5) UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

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	Suppliers Name:					Date	February 14, 202	2		
						Fund Code:	9322010		-	
						MOP:	SHOPPING			
						Contact No:	536-3468			
						Contact Person:	CONSOLACION A. LA	MPA		
							113TH UPLB Foundation Day			
		Please quote your lowest price on the item/s listed bel	ow, subjec	t to th	e General Condi	tions below.				
ote: 1)	Bidders shall provid	e correct and accurate information required in this form. All entries must be typewritten or					ok entries, put N/A for not applicab	ale.		
2) 3) 4) 5)	Price quotation/s to Bidders must indica issued by the manu Quotation through fa Quotations exceeding	be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable te the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. If acturer and sample. ax/email is acceptable. Winning bidder shall submit original signed Requisition for Quotang the Appoved Budget for Contract (ABC) shall be rejected. rements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the state of the stat	Evidence shation (RQ) be	nall be	in the form of ma	nufacturer's un-ame			pecification and c	compliance
										-
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		Grazing platter per table; one grazing table for refill Water dispenser Waiters Utensils (Plates,spoon, fork, drinking glass, coffe cups and saucers) For cutting/ slicing of fruits and opening of wine								Evaluators only)
		•Wine glass								
					TOTAL ABC	146,000.00				
							TOTAL QUOTED AMOUNT IN V	VORDS:		
eas	Reviewed and Che	LEA C/GONZALES BAC TWO vernment price (including VAT) and state the time within which you can make delivery	ery. It will I	be app	preciated if we ca	in have your quota	tion in the office on or before th	e deadline stat	ed herein.	
RMS	S AND CONDITIONS:						BUYER/ END-USER			
2)	In order to assure that	be valid for a period of at least (30) calendar days from the date of submission. manufacturing defects shall be corrected by supplier, a warranty security shall be required from the continued the supplier of the delivered supplies. Calendar days	tract awardee	for a pe	eriod of three (3) mo	nths, in the case of EX	PENDABLE SUPPLIES, and one (1)			



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Requir	rements for Suppliers (G	PPB Resolution No. 21-2017)	1	1	1			1		
No.		REQUIREMENTS	Shop (Section		Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)		
1	Mayor's/Business Permit		+		,	,				
2	PhilGEPS Registration N				/	/	/	/		
3	Professional license/ CV		/		1		,	/		
4	PCAB License (for Infras	tructure)			/					
5	Income / Business tax re	eturns (except for government agencies as lessor)	-		FOR ABC'S ABOVE	,				
					500K	/	/	FOR ABC'S ABOVE 50K		
6	Omnibus Sworn Stateme	ent			FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE		
7	NFCC for Infrastructure	with ABC above Ph500k			/			FOR ABC'S ABOVE		
								50K		
	having carefully read	d and accepted your General Conditions, I/We quote you on the Item at prices note	ed above.							
Addr	ess:					Tel. No. :				
	-				-	Fax No. :				
Signa	ature over Printed				_					
Name						Email Address:				
	esentative:									
Posit					_					
1 0310	-					Date:				