



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/Bid Form (Technical Specifications)
COMMITTEE ON FOOD 113TH FOUNDATION DAY - OVCA

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 2/14/22
FEB 21 2022 11:11 AM
UPLB-RQ- 2-017-22-FOODS
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: February 14, 2022
Fund Code: 9322010
MOP: SHOPPING
Contact No: 536-3468
Contact Person: CONSOLACION A. LAMPA
113TH UPLB Foundation Day

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1) Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2) Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3) Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4) Quotation through fax/email is acceptable. Winning bidder shall submit original signed Requisition for Quotation (RQ) before issuance of Purchase Order (PO).
5) Quotations exceeding the Approved Budget for Contract (ABC) shall be rejected.
6) Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7) Others:

Table with 10 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Row 1: CATERING SERVICES, Main Menu: For 113th UPLB Foundation Day Lunch (plated), pax, 100, 1,460.00, 146,000.00.



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Reviewed and Checked By:

Signature of Lea C. Gonzales, BAC TWG

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office on or before the deadline stated herein.

BUYER/ END-USER

TERMS AND CONDITIONS:

- 1) Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2) In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a period of three (3) months, in the case of EXPENDABLE SUPPLIES, and one (1) year in the case of NON-EXPENDABLE SUPPLIES after acceptance by end-user of the delivered supplies.
3) Delivery period within _____ calendar days.
4) Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein
5) UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6) Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.



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- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
Requirements for Suppliers (GPPB Resolution No. 21-2017)										
No.	REQUIREMENTS		Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)			
1	Mayor's/Business Permit			/	/	/	/			
2	PhilGEPS Registration Number		/	/	/	/	/			
3	Professional license/ CV (consulting services)			/		/	/			
4	PCAB License (for Infrastructure)			/		/	/			
5	Income / Business tax returns (except for government agencies as lessor)			FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K			
6	Omnibus Sworn Statement			FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K			
7	NFCC for Infrastructure with ABC above Ph500k			/			FOR ABC'S ABOVE 50K			

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____
 Address: _____

 Signature over Printed Name of Representative: _____
 Position: _____

 Tel. No. : _____
 Fax No. : _____
 Email Address: _____
 Date: _____