



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**UPLB BAC SECRETARIA!**  
 BY: \_\_\_\_\_ DATE: 2-4-22  
 FEB 09 2022 - 10AM  
**UPLB-RQ- 2-038-22-RES**  
**DEADLINE OF SUBMISSION**

**Request for Quotation/ Bid Form (Technical Specifications)**  
**SCHOOL OF ENVIRONMENTAL SCIENCE AND MANAGEMENT (SESAM)**

**UPLB-RQ-**

**DEADLINE OF  
SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_

Date: January 31, 2022  
 Fund Code: R003900  
 MOP: SHOPPING  
 Contact No: 9059519144  
 Contact Person: CIARA SOPHIA L. ROXAS

**Please quote your lowest price on the item/s listed below, subject to the General Conditions below.**


Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_


| ITEM No. | GENERAL NAME OF THE ITEM                   | REQUIRED SPECIFICATIONS  | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION<br>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION<br>(Leave this space blank. For BAC/Evaluators only) |
|----------|--|--|-----------------|-----|--|---|--|-------------------|--------------------|---|
| 1        | Burette 10ml                               | BURETTE 10ml, WITH STRAIGHT STOPCOCK, CLASS A BOROSILICATE Amber print   | pc              | 1   | 512.90   | 512.90  |  |                   |                    |   |
| 2        | Burette 25ml                               | BURETTE 25ml, WITH STRAIGHT STOPCOCK, CLASS A BOROSILICATE Amber print   | pc              | 1   | 706.10   | 706.10  |  |                   |                    |   |
| 3        | Burette clamp                              | Burette Clamp Plastic, double  | pc              | 1   | 706.10   | 706.10  |  |                   |                    |   |
| 4        | Burette stand                              | Burette Stand Plastic and Metal Rod  | pc              | 1   | 1,829.65                                       | 1,829.65  |  |                   |                    |   |
| 5        | Digital Titrator Kit                       | Universal Digital Titrator Kit with Digital Titrator Accuracy: ± 1% (Uncertainty of readings is 1 digit. Most samples require more than 100 digits) Approx. Weight: 0.132 kg Inclusions: manual, 100-ml graduated cylinder, 125- and 250-ml Erlenmeyer flasks, demineralizer bottle, clippers, and rugged carrying case. | kit             | 1   | 36,751.57                                      | 36,751.57                                       |  |                   |                    |   |
| 6        | Beaker 100 ml                              | Beaker 100ml Borosilicate  | pc              | 3   | 108.00   | 324.00  |  |                   |                    |   |
| 7        | Beaker 500 ml                              | Beaker 500ml Borosilicate  | pc              | 3   | 168.00   | 504.00  |  |                   |                    |   |
| 8        | Volumetric flask 100ml                     | Volumetric flask 100ml in Borosilicate   | pc              | 2   | 600.00   | 1,200.00  |  |                   |                    |   |
| 9        | Gosselin HDPE Bottles                      | Gosselin HDPE Bottles double cap 100ml   | pc              | 250 | 40.00  | 10,000.00                                       |  |                   |                    |   |
| 10       | Laboratory gloves                          | Laboratory Gloves Acid resistant, latex, non powdered large 100pcs/box   | box             | 5   | 1,020.00                                       | 5,100.00  |  |                   |                    |   |
| 11       | Laboratory nitrile gloves, large           | Laboratory Gloves Nitrile, non powdered large 100pcs/box   | box             | 5   | 1,020.00                                       | 5,100.00  |  |                   |                    |   |
| 12       | Disposal Syringe with Luer lock and filter | Disposal Syringe (50mL) with Luer lock with filter 0.45µm x 25mm - Nylon - 100pcs box/pack   | box             | 2   | 5,000.00                                       | 10,000.00                                       |  |                   |                    |   |

|           |           |                               |  |  |
|-----------|-----------|-------------------------------|--|--|
| TOTAL ABC | 72,734.32 |                               |  |  |
|           |           | TOTAL QUOTED AMOUNT IN WORDS: |  |  |

Reviewed and Checked By:

  
 Mark Anthony Badua 31 JAN 2022  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
 CIARA SOPHIA L. ROXAS  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

| REQUIREMENTS   | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement (Section 53.9) | Negotiated Procurement- Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement- Emergency (Section 53.7) |
|--|-----------------------|--|---|--|--|
| 1 Mayor's/Business Permit  | /                     | /  | /   | /  | /  |
| 2 PhilGEPS Registration Number   | /                     | /  | /   | /  | /  |
| 3 Professional license/ CV (consulting services)                           |                       | /  |   | /  |  |
| 4 PCAB License (for Infrastructure)  |                       | /  |   |  |  |
| 5 Income / Business tax returns (except for government agencies as lessor) |                       | FOR ABC'S ABOVE 500K   | /   | /  | FOR ABC'S ABOVE 50K                              |
| 6 Omnibus Sworn Statement  |                       | FOR ABC'S ABOVE  |   |  | FOR ABC'S ABOVE                                  |
| 7 NFCC for Infrastructure with ABC above Ph500k                            |                       | /  |   |  | FOR ABC'S ABOVE 50K                              |

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Signature over Printed \_\_\_\_\_  
 Position: \_\_\_\_\_

Tel. No. : \_\_\_\_\_  
 Fax No. : \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Date: \_\_\_\_\_