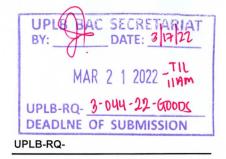


UNIVERSITY OF THE PHILIPPINES **LOS BANOS**

Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications) OVCRE-UPLB



DEADLINE OF	
SUBMISSION:	

Suppliers Name:		
- Cappiloto Harric.	Date	MARCH 17, 2022
	Fund Code:	N831232 (ADMIN COST)
	MOP:	NP-SMALL VALUE PROCUREMENT
	Contact No:	(049) 536-3604
	Contact Person	MARK LESTER M. CHICO

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- 5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
- 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- 7. Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATIO N (Leave this space blank. For BAC/ Evaluators only)
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	1	PRINTING SERVICES	Desk Calendar - with notepads Calendar leaves - C2S #180, Stand - Pasteboard#25 wrapped with C2S #120 with matte lamination Calendar leaves - 8"x6" Sticker - 2"x6" precut Full color - cover to inside Offset printing, saddle stitched With writeable whiteboard as base 2-day printing With sample printing	pcs	1000	250.00	₱250,000.00				
	2	PRINTING SERVICES	Photo tiles - various sizes Full color 2-day printing With sample printing	pcs	20	200.00	₱4,000.00				
1											1
+											-
t						TOTAL ABC:	254,000.00		IN WORDS:		+
		Reviewed and Checked						TOTAL QUOTED AMOUNT	IN WORDS:		

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

MARK LESTER M. CHICO	
BUYER/ END-USER	

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.

2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

3. Delivery period within calendar days.

4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and conditon stated herein

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value	Negotiated Procurement- Lease of Real	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive	Negotiated Procuremen t-
1 Mayor's/Business Permit	/	Procurement	Property or	Technology and Media	Fmergency
2 PhilGEPS Registration Number		/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
PCAB License (for Infrastructure)		/		/	
		/			
Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Con Name of the Company:	ditions, I/We quote you on the Item at prices noted above.
Address:	Tel. No. :
	Tel. No
Signature over Printed Name	Fax No. :
of Representative:	Email Address:
Position:	Date
	Date: