



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**  
**SCHOOL OF ENVIRONMENTAL SCIENCE AND MANAGEMENT (SESAM)**

**UPLB BAC SECRETARIAT**

BY: \_\_\_\_\_ DATE: 09-22

MAR 16 2022 - 10AM

UPLB-RQ- 3-077-22-RES  
 DEADLINE OF SUBMISSION

**UPLB-RQ-**

**DEADLINE OF  
SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: February 24, 2022  
 Fund Code: R003900  
 MOP: SMALL VALUE PROCUREMENT  
 Contact No: 9059519144  
 Contact Person: CIARA SOPHIA L. ROXAS

Please quote your lowest price on the Item/s listed below, subject to the General Conditions below.

Note:

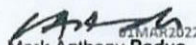
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small>
1	Ammonia HR Reaction Tubes	Ammonia HR Reaction Tubes 50 tests/pack	pack	2	8,712.00	17,424.00				
2	Ammonium Standard Solution	Ammonium Standard Solution Atomic Absorption Standards grade Volume: 2.5L	bd	1	5,000.00	5,000.00				
3	Calcium Reagent	Calcium Reagent Powder Pillows, Range of 25-500 ppm, 1 test/pc	pc	100	50.00	5,000.00				
4	Calcium Standard Solution	Calcium Standard Solution Atomic Absorption Standards grade Volume: 2.5L	bd	2	4,000.00	8,000.00				
5	Chlorine (Total) HR & Naclo Reagent	Chlorine (Total) HR & NaClO Reagent Tablets 100 tests/pack	pack	1	5,566.00	5,566.00				
6	Chlorine Standard Solution	Chlorine Standard Solution Atomic Absorption Standards grade Volume: 2.5L	bd	2	5,000.00	10,000.00				
7	Chemical Oxygen Demand Tubes	Chemical Oxygen Demand 0-1500 Ppm Digestion Tubes 25 pcs/pack	pack	1	4,301.00	4,301.00				
8	De-ionized water	De-ionized water Technical grade, Type 1 - Type 2 Volume: 1 gallon	gal	5	1,000.00	5,000.00				


9	Calcium Reagent	Hardness (Calcium) Reagent Tablets 100 tests/pack	pck	1	6,334.20	6,334.20				
10	Magnesium Standard Solution	Magnesium Standard Solution Atomic Absorption Standards grade Volume: 2.5L	bit	2	5,000.00	10,000.00				
11	Magnesium Reagent	Magnesium Reagent Powder Pillow 1 test/pc	pc	100	50.00	5,000.00				
12	Sodium Reagent	Sodium Reagent Powder Pillow 1 test/pc	pc	100	50.00	5,000.00				
13	Nitrate	Nitrate Reaction Tubes 50 tests/pack	pck	4	9,108.00	36,432.00				
14	Nitrate Standard Solution	Nitrate Standard Solution Atomic Absorption Standards grade Volume: 2.5L	bit	2	5,000.00	10,000.00				
15	Nitric Acid	Nitric Acid Analytical Grade Volume: 2.5L	bit	1	2,964.42	2,964.42				
16	Phosphate	Phosphate (Ortho) HR Reagent Tablets 50 tests/pack	pack	1	2,194.20	2,194.20				

17	Phosphate Standard Solution	Phosphate Standard Solution Atomic Absorption Standards grade Volume: 2.5L	btl	2	5,000.00	10,000.00				
18	Potassium	Potassium Tablet 100 tests/pack	pck	1	6,489.60	6,489.60				
19	Silica Reagent	Silica (High Range) Reagent Powder Packs 100 tests/pack	pck	1	6,219.20	6,219.20				
20	Sodium Standard Solution	Sodium Standard Solution Atomic Absorption Standards grade Volume: 2.5L	btl	2	4,000.00	8,000.00				
21	Sulfate	Sulfate Reagent Powder Packs 100 tests/pack	pck	1	3,114.20	3,114.20				
22	Sulfate Standard Solution	Sulfate Standard Solution Atomic Absorption Standards grade Volume: 2.5L	btl	2	5,000.00	10,000.00				
23	pH Reagent	pH Reagent Tablets 100 tests/pack	pck	1	1,849.20	1,849.20				
<b>TOTAL ABC</b>						<b>183,888.02</b>				
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By:

  
821MAR2022  
 Mark Anthony Badua  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
 CIARA SOPHIA L. ROXAS  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within \_\_\_\_\_ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

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**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section )
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 600K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 500K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Signature over Printed \_\_\_\_\_  
 Position: \_\_\_\_\_

Tel. No. : \_\_\_\_\_  
 Fax No. : \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Date: \_\_\_\_\_