

UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications) WEP-CAFS

UPLB BAC SECRETARIAT BY: + DATE: 5-13-22

MAY 18 2022 - 5PM

UPLB-RQ- 5-169-27-RES DEAUPLIB-RQSUBMISSION

> DEADLINE OF SUBMISSION:

pliers Name:	Date	April 27, 2022	
	Fund Code:	N829321	
	MOP:	Shopping	
	Contact No:	9989175018	
	Contact Person	ROSE TONNETH BONDAD	

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- 5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
- 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- 7. Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASUR E	QIY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Folder	expandable folder, 9.5x13.5in, any color	рс	50	20.00	1,000.00				
2	Correction tape	correction tape	рс	24	30.00	720.00				
3	Tape	masking tape, 0.5in, 12mm	pc	60	20.00	1,200.00				
4	Tape	masking tape, 0.75in, 18mm	рс	36	25.00	900.00				
5	Tape	masking tape, 1in, 24mm	рс	36	30.00	1,080.00				
6	Tape flag	tape flag, 50pcs/pack, 25.4mm x 32.2mm	рс	30	200.00	6,000.00				
7	Marker	MARKER, permanent, broad type, black (one dozen/box)	box	5	700.00	3,500.00				
8	Ballpen Marker	ballpen marker, permanent marker, ultra fine point, black (12/box)	box	5	900.00	4,500.00				
9	Paper	PAPER MULTICOPY, 80g/m2 (210x297mm, 500 sheets), A4, 5 ream/box	box	24	1,200.00	28,800.00				
10	Paper	PAPER MULTICOPY, 80g/m2 (216x279mm, 500 sheets), letter, 5 ream/box	box	10	1,200.00	12,000.00				
11	Paper	PAPER MULTICOPY, 80g/m2 (216x330mm, 500 sheets), legal, 5 ream/box	box	10	1,200.00	12,000.00				
12	Balipen	ballpen, black, water-resistant ink, 0.5mm point, needle point	рс	100	15.00	1,500.00				
13	Ballpen	ballpen, blue, water-resistant ink, 0.5mm point, needle point	рс	100	15.00	1,500.00				
14	Whiteboard Marker	whiteboard marker, dry wipe, blue (12/box)	box	5	700.00	3,500.00				
15	Whiteboard Marker	whiteboard marker, dry wipe, black (12/box)	box	5	700.00	3,500.00				
16	Ballpen	pure liquid ink, blue, roller ballpen, 0.7	рс	48	90.00	4,320.00				
17		pure liquid ink, black, roller ballpen, 0.8	рс	48	90.00	4,320.00				
18	renen	colored pencil, 12pcs/box, 9cm long	box	10	90.00	900.00				
19	- Circii	colored pencil, 24pcs/box, 9cm long	box	10	160.00	1,600.00				
20	Pencil	pencil, no. 2 medium (12pcs/box)	box	5	1,200.00	6,000.00				
					TOTAL ABC	98.840.00		-		
							TOTAL QUOTED AMOUNT			

Reviewed and Ch

BAQ TWO

It price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your Please quote at your gove quotation in the office as soon as possible on or before the deadline stated herein.

> CELIA dR. MEDINA BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.

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2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiate d Procurem ent- Emergence
1 Mayor's/Business Permit	1	1	/	/	/
2 PhilGEPS Registration Number	1	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	,	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE
7 NFCC for Infrastructure with ABC above Ph500k		,			FOR ABC'S ABOVE 50K

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7 NFCC for Infrastructure with ABC above Ph500k	/	FOR ABOVE 5	
	eneral Conditions, I/We quote you on the Item at prices n	oted above.	
Name of the Company:			
Address:	Tel. No. :		
	Fax No. :		
Signature over	Email Add	Email Address:	
Printed Name of			
Position:	Date:		