



UNIVERSITY OF THE PHILIPPINES

LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF CHEMISTRY

UPLB BAC SECRETARIAT
BY: 1 DATE: 5-23-22
JUN 01 2022 - 5PM
UPLB-RQ- 5-182-22-REC
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name:

Date: May 20, 2022
Fund Code: 824832C
MOP: SMALL VALUE PROCUREMENT
Contact No: 0995 679 6217
Contact Person: Ma. Jonah Girl H. Amoranto

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.


Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature,
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:


Table with 10 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Contains 3 rows of repair items.

4	Window repair	Conversion of swing type window to sliding window (need inspection)	unit	1	₱50,000.00	50,000.00			
5	Double door repair	Repair of double door, re-alignment, replacement of damaged hinges and other fixtures, lubrication of moving components	unit	2	₱20,000.00	40,000.00			
6	Refrigerator repair	Service Repair of 1 unit Biobase -80 degree Celcius Refrigerator, maintenance of compressor unit and repair of Temperature Controller	unit	1	₱20,000.00	20,000.00			
7	Ultrasonicator repair	Service Repair of Ultrasonicator unit, maintenance of control unit and temperature sensor, repair of Horn (ultrasound converter)	unit	1	₱35,000.00	35,000.00			
8	Handheld UV lamp repair	Service Repair of Handheld UV lamp, repair of powersupply unit/transformer, repair of UV lamp/bulb	unit	1	₱15,000.00	15,000.00			
9	Centrifuge repair	Service Repair of Biobase Centrifuge Unit, Re-alignment of moving parts and motor, cleaning of parts	unit	1	₱45,000.00	45,000.00			
10	Vacuum pump repair	Service Repair of Vacuum Pump, Re-winding of vacuum pump motor, Re-alignment of pneumatic parts	unit	1	₱25,000.00	25,000.00			
TOTAL ABC						305,000.00			
							TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:


 Mr. Mark Anthony A. Badua
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the


 Ma. Jordan H. Amoranto
 BUYER/END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE
3. Delivery period within _____ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping	Negotiated	Negotiated	Negotiated Procurement- Scientific,	Negotiated
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed Name of _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____