

## UNIVERSITY OF THE PHILIPPINES LOS BANOS

Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004



Request for Quotation/ Bid Form (Technical Specifications) University Planning and Maintenance Office

UPLB-RQ-

DEADLINE OF	
SUBMISSION:	

opliers Name:	Date	March 10, 2022
	Fund Code:	9302612
	MOP:	
	Contact No:	536-3213
	Contact Person	Eleuterio D. Felicen Jr.

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

## Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- 5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
- 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- 7. Others:

## UPLB COMMENCEMENT EXERCISE

GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASUR E	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
	San Francisco, 1-2 ft. in ht., bushy, potted	pcs	120	80.00	9,600.00				
	Pinsaray, 10-12 inches spread, bushy, potted	pcs	600	120.00	72,000.00				
	Aglaonema Cassandra, bushy, potted	pcs	50	300.00	15,000.00				
	Golden duranta, 4-5 inches spread, bushy, potted	pcs	530	50.00	26,500.00				
	White grass, 3-5 inches, bushy, potted	pcs	515	60.00	30,900.00				
	Boston fern, 8-10 inches spread, bushy, potted	pcs	500	100.00	50,000.00				
Agricultural Products	Pakpak lawin, 18 inches spread, potted	pcs	50	300.00	15,000.00				
	Malaysian mums, assorted pastel color, fresh cut flower	dozen	10	400.00	4,000.00				
	Selloum, 2-3 ft. in ht, 6-8 leaves per pot	pcs	100	200.00	20,000.00				
	Guzmania, assorted color with white stripe leaves	pcs	50	500.00	25,000.00				
	Heliconia, Sexy pink	dozen	16		7,200.00				
	Heliconia, Red Caribbean	dozen	6						
	Heliconia, Yellow Caribbean	dozen	6						
	Floral foam, 20 pcs/box	box	5	800.00	4,000.00				
	White Dendrobium, fresh cut flower, 3-4 dozen per bundle	bundle	14	1,100.00	15,400.00				
				TOTAL ABC	300,000.00				
CONTRACTOR DESCRIPTION OF THE PROPERTY OF THE	NAME OF THE ITEM	San Francisco, 1-2 ft. in ht., bushy, potted Pinsaray, 10-12 inches spread, bushy, potted Aglaonema Cassandra, bushy, potted Golden duranta, 4-5 inches spread, bushy, potted White grass, 3-5 inches, bushy, potted Boston fern, 8-10 inches spread, bushy, potted Boston fern, 8-10 inches spread, bushy, potted Pakpak lawin, 18 inches spread, potted Malaysian mums, assorted pastel color, fresh cut flower Selloum, 2-3 ft. in ht, 6-8 leaves per pot Guzmania, assorted color with white stripe leaves Heliconia, Sexy pink Heliconia, Red Caribbean Floral foam, 20 pcs/box White Dendrobium, fresh cut flower, 3-	San Francisco, 1-2 ft. in ht., bushy, potted Pinsaray, 10-12 inches spread, bushy, potted Aglaonema Cassandra, bushy, potted Outline grass, 3-5 inches, bushy, potted White grass, 3-5 inches, bushy, potted Boston fern, 8-10 inches spread, bushy, potted Pakpak lawin, 18 inches spread, bushy, potted Malaysian mums, assorted pastel color, fresh cut flower Selloum, 2-3 ft. in ht, 6-8 leaves per pot Guzmania, assorted color with white stripe leaves Heliconia, Sexy pink Heliconia, Red Caribbean Heliconia, Yellow Caribbean Floral foam, 20 pcs/box White Dendrobium, fresh cut flower, 3 bundle	San Francisco, 1-2 ft. in ht., bushy, potted Pinsaray, 10-12 inches spread, bushy, potted Aglaonema Cassandra, bushy, potted White grass, 3-5 inches, bushy, potted Boston fern, 8-10 inches spread, bushy, potted Pakpak lawin, 18 inches spread, bushy, potted Aglavian mums, assorted pastel color, fresh cut flower Selloum, 2-3 ft. in ht, 6-8 leaves per pot Guzmania, assorted color with white stripe leaves Heliconia, Red Caribbean Heliconia, Red Caribbean Heliconia, 10 inches, bushy, poss Heliconia, Red Caribbean Heliconia, Red Caribbean Floral foam, 20 pcs/box White Dendrobium, fresh cut flower, 3- White Dendrobium, fresh cut flower, 3- White Dendrobium, fresh cut flower, 3- Humble 140  San Francisco, 1-2 ft. in ht., bushy, pcs 600 pcs 600 pcs 500 pcs 530 pcs 530 pcs 500 pcs 500 dozen 10 dozen 60 floral foam, 20 pcs/box box 5	REQUIRED SPECIFICATIONS	San Francisco, 1-2 ft. in ht., bushy, potted   Pinsaray, 10-12 inches spread, bushy, potted   Posted   Posted	REQUIRED SPECIFICATIONS	REQUIRED SPECIFICATIONS   UNIT OF THE ITEM   REQUIRED SPECIFICATIONS   UNIT OF THE ITEM   REQUIRED SPECIFICATIONS   UNIT OF MEASUR   QTY   RAPROVED BUDGET OF THE CONTRACT   SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements   QUOTED UNIT PRICE STIMATED THE CONTRACT   THE CO	Common

Reviewed and Checked By PAME E. LAPITAN **BAC TWG** 

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

RISTOPHER E. MANESE BUYER/ END-USER

## WERMS AND CONDITIONS:

- 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- 2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- \_ calendar days.
- 4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein
- 5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- 6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement Emergency (Section 53.2)
Mayor's/Business Permit	1	(3600011 00.0)	/	/	1
PhilGEPS Registration Number	1	1	1	/	/
Professional license/ CV (consulting services)		1		/	
PCAB License (for Infrastructure)		1			
Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50k
Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S
NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S

ABOVE SOOK	NBO VE GOIL
FOR ABC'S ABOVE 50K	FOR ABC'S ABOVE
	FOR ABC'S ABOVE 50K
Conditions, I/We quote you on the Item at prices noted above	re.
Tel. No. :	
Fax No. :	
Email Address:	
Date	
Date.	
***************************************	
	Conditions, I/We quote you on the Item at prices noted above  Tel. No. : Fax No. :