



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004  
**Request for Quotation/ Bid Form (Technical Specifications)**  
**DEPARTMENT OF FOREST BIOLOGICAL SCIENCES-CFNR**

**UPLB BAC SECRETARIAT**  
 BY: J DATE: 7-15-22  
 JUL 20 2022 - 7:11 5PM  
**UPLB-RQ- 7-252-22-RES**  
**DEADLINE OF SUBMISSION**

**DFBS-CFNR**  
**DEADLINE OF SUBMISSION:**

Suppliers Name:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: June 13, 2022

Fund Code: N81412B

MOP: SHOPPING

Contact No: lsmaldia@up.edu.ph

Contact Person: Dr. Lerma S.J. Maldia

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small>
1	Toner cartridge	Brand new, Toner Cart, HP CF217A (17A), Black, for HP Laserjet Printer, original, not refilled or remanufactured; Officially Sealed by HP with QR for verification upon inspection; Manufactured on the same year of purchase date	pc	3	4,500.00	13,500.00				
2	Ink	Brand new, EPSON 003, Black, for Epson Lseries Printer, original, not refilled or remanufactured; Officially Sealed by HP with QR for verification upon inspection; Expiration: at least 1 year from the date of delivery.	pc	6	380.00	2,280.00				
3	Ink	Brand new, EPSON 003, Cyan, for Epson Lseries Printer, original, not refilled or remanufactured; Officially Sealed by HP with QR for verification upon inspection; Expiration: at least 1 year from the date of delivery.	pc	5	380.00	1,900.00				
4	Ink	Brand new, EPSON 003, Magenta, for Epson Lseries Printer, original, not refilled or remanufactured; Officially Sealed by HP with QR for verification upon inspection; Expiration: at least 1 year from the date of delivery.	pc	5	380.00	1,900.00				

5	Ink	Brand new, EPSON 003, Yellow, for Epson Lseries Printer, original, not refilled or remanufactured; Officially Sealed by HP with QR for verification upon inspection; Expiration: at least 1 year from the date of delivery.	pc	5	380.00	1,900.00				
6	Toner cartridge	Brand new, Black, for Pantronix MFX 2335, original, not refilled or remanufactured; sealed upon delivery and inspection; manufactured on the same year of purchase date	pc	1	6,780.00	6,780.00				
7	Toner cartridge	Brand new, HP toner set, 4 colors (CF511A, CF512A, CF513A, CP510A) for Color Laserjet Pro MFP M181fw, original, not refilled or remanufactured; Officially Sealed by HP with QR for verification upon inspection; Manufactured on the same year of purchase date	pc	1	14,350.00	14,350.00				
8	ink	Brand new, Epson 664, Ink set, 4 colors (BkCMY), for EPSON L360 printer; original, not refilled or remanufactured; Officially Sealed by HP with QR for verification upon inspection; Expiration: at least 1 year from the date of delivery.	pc	4	1,200.00	4,800.00				
9	Printer	<p>Branded and brand new, Printer Type: Print, Scan, Copy</p> <p>Printing Technology:</p> <p>Print Method: On-demand inkjet (Piezoelectric) Printer Language: ESC/P-R, ESC/P Raster</p> <p>Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow) Maximum Resolution: 5760 x 1440 dpi</p> <p>Print Speed:</p> <p>Photo Default - 10 x 15 cm / 4 x 6 " *1: Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless)*2 Draft, A4 (Black / Colour): Up to 33.0 ppm / 15.0 ppm*2 ISO 24734, A4 Simplex (Black / Colour): Up to 10.0 ipm / 5.0 ipm*2</p> <p>First Page Out Time from Ready Mode (Black / Colour) : Approx. 10 sec / 16 sec*2</p> <p>Copying:</p> <p>Maximum Copies from Standalone: 20 copies</p> <p>Maximum Copy Resolution: 600 x 600 dpi</p> <p>Maximum Copy Size: A4, Letter</p>	pc	1	10,000.00	10,000.00				

	<p>ISO 29183, A4 Simplex (Black / Colour): Up to 7.0 ipm / 1.7 ipm Scanning:  Scanner Type: Flatbed colour image scanner Sensor Type: CIS  Optical Resolution: 600 x 1200 dpi Maximum Scan Area: 216 x 297 mm  Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black &amp; White): 16-bit input, 1-bit output  Scan Speed:  Flatbed (Black / Colour): 200dpi: Up to 11 sec / Up to 32 sec  Paper Handling:  Number of Paper Trays: 1  Standard Paper Input Capacity: Up to 100 sheets of Plain Paper (80 g/m2)</p>														
	<p>Up to 20 sheets of Premium Glossy Photo Paper Output Capacity: Up to 30 sheets of Plain Paper (80 g/m2)  Up to 20 sheets of Premium Glossy Photo Paper Maximum Paper Size: 215.9 x 1200 mm  Paper Sizes:  Legal (8.5 x 14"), Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 5 x 8", 4 x 6", Envelopes: #10, DL, C6  Operating System Compatibility: Windows &amp; MacOS Interface: USB 2.0  Application/Driver CD, demo inks, usb data cable and power cable included;  Warranty: at least 1 year on parts and services.</p>														
											TOTAL ABC	57,410.00			
											TOTAL QUOTED AMOUNT IN WORDS:				

Reviewed and Checked By:

Mark Efraim Gironella

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

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LERMA SJ. MALDIA

BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3)**
3. Delivery period within \_\_\_\_\_ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping	Negotiat Small Value Procurement (Section	Negotiated of Real Venue 53.10)	Negotiated Procurement Technology and Media (Section 53.6)	Negotiate Emergenc (Section
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S	/	/	FOR
6 Omnibus Sworn Statement		FOR ABC'S			FOR
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABOVE

**After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.**

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Signature over Printed

Email Address: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_