

UNIVERSITY OF THE PHILIPPINES LOS BANOS Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications) School of Environmental Science and Management

UPLB BAC SECRETARIAT BY: 1 DATE: 1-15-22 JUL 2 0 2022 - 5PM UPLB-RQ- 7-254-22-RES DEADLNE OF SUBMISSION

UPLB-RQ-UPLB-SESAM DEADLINE OF SUBMISSION:

Suppliers Name:	Date	
	Fund Code:	N833191
	MOP:	Shopping (Sec.52,1b)
	Contact No:	rvregalado@up.edu.ph
	Contact	RUAH SAMUEL V. REGALADO

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

r ...

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not
 Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's
 Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
 Quotations exceeding the Appoved Budget for Contract shall be rejected.

- 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation

ITEM No.	GENERAL NAME OF THE	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	DIFFERED SPECIFICATION SUSCIENT NEET state have the stated subminist specifications of their state against sect of the individual parameters of week	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank, For BAC/ Evaluators only)
1		A4 size sticker Paper 105gsm Matte (100sheets/set)	set	3	300,00	900.00	tracted at 1			
2		AAA Battery (4pcs/pack)	pck	6	200.00	1,200.00				
3		Binder Clips 15mm (12pcs/box)	box	4	35.00	140.00				
4		Binder Clips 32mm (12pcs/box)	box	4	50.00	200.00				
5		Binder Clips 51mm (12pcs/box)	box	4	90.00	360.00				
6		A4 Colored Bond Paper (100sheets/set)	set	4	100.00	400.00				
7		Correction tape (10m)	рс	4	50.00	200.00				
8		Document Folder (Expandable, Long)	рс	10	100.00	1,000.00				
9		Field Notebook (3x4inch, 100pages, Waterproof)	рс	30	1,000,00	30,000.00				
10		Fine point permanent marker (12pcs/box)	box	4	300,00	1,200.00				
11		Flag Tapes Stick ups	рс	10	150.00	1,500.00				
12		Heavy Duty Dispenser for 1"	pc	2	200.00	400.00				
13		Lead Pencel (w/ eraser)	box	6	50.00	300.00				
14		Legal size Bond Paper 80gsm (250sheets/set)	set	4	150.00	600.00				
15		Long Expanding Envelope (Brown)	set	3	170.00	510.00				
16		Long Folder	pc	10	10,00	100.00				
17		Long Umbrella	рс	5	200.00	1,000.00				
18		Magazine File Box (12cm x 37.5cm x 24cm)	box	6	750,00	4,500.00				
19		Manila Paper	рс	70	10.00	700.00				
20		Masking Tape 1*	bun	8	40.00	320.00				
21		Metal Fastener (50pcs/box)	box	2	100.00	200.00				
22		Non Adhesive Neon Flagging Tape (45m)	rol	2	300.00	600.00				
23		Packing Tape 2*	рс	4	75.00	300.00				
24		Paper Clips 25mm (70pcs/box)	box	4	25.00	100.00				
25		Paper Clips 33mm (70pcs/box)	box	4	35,00	140,00				
26		Paper Clips 78mm (50pcs/box)	box	4	80,00	320,00				
27		Paper cutter (A4)	рс	1	1,000.00	1,000.00				
28		Plastic Clipboards with ruler	pc	4	110.00	440,00				

						TOTAL QUOTED AN	OUNT IN WORDS:	
R No.: 117840				TOTAL ABC	55,010.00			
41	Whiteboard pen marker (6pcs/box)	box	2	180,00	360,00			
40	Transparent Tape 1"	рс	4	35,00	140.00			
39	Stickable notedpads (3in x 3in)	pc	4	60.00	240.00			
38	Stickable notedpads (2in x 3in)	pc	4	60.00	240.00			
37	Stapler Remover (Plier Type)	pc	1	100.00	100.00			
35	Stapler (No. 35)	рс	4	250.00	1,000.00			
25	Staple wires (No. 35)	box	1	250.00	250,00			
34	Size D Battery (2pcs/pack)	рс	10	125.00	1,250.00			
33	Scissors	рс	3	100.00	300,00			
32	Plastic Ruler (0-30cm or 0-12inches)	рс	5	10.00	50.00			
31	Red thick permanent marker (12pcs/box)	box	2	500.00	1,000.00			
30	Recharable flashlight	pc	5	250.00	1,250.00			
29	Legal Size Plastic Folder L-type (12pcs/set)	set	5	40.00	200.00			

		_
Reviewed and	Checked By:	4
	ANDREW	P. LICARDO
	BAC	TWG

Please quote at your government price (including VAT) and state that the time within which you can make wery. It will be appreciated if

BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.

2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a

3. Delivery period within _ _ calendar days.

4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Vanue (Section 53,10)	Negotiated Procurement- Bidentific, Scholarly or Artistic Work, Exclusive Technology and Media Bervices (Section 53.6)	Negotisted Procurement Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		1		1	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for		FOR ABOVE SOOK	,	1	FOR ABO'S ABOVE
6 Omnibus Sworn Statement		FOR ABO'S ABOVE SOK			FOR ABO'S ABOVE
7 NFCC for Infrastructure with ABC above Ph500k		,			FOR ABO'S ABOVE

INFCC IOI IIII astructure with ABC above F	IJUUK		50K
After having carefully read and accepted you	r General Condition	ns, I/We quote you on the	e Item at prices noted above.
Name of the Company:			
Address:		Tel. I	No.:
		Fax I	No.:
Signature over Printed		Emai	il Address:
Position:		Date	: