

UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A VAT Reg. TIN: **000-864-006-00004**

Request for Quotation/ Bid Form (Technical Specifications) INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY

AUG 0 3 2022 - TIL

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UPLB-RQ- 1-265-22-RES

DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name:	Date	June 29, 2022
	Fund Code:	N9B1721
	MOP:	SHOPPING
	Contact No:	0935-066-4419
	Contact Person	Argel A. Largado/aalargado@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's unamended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- 5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
- 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- 7. Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASU RE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTE D PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Battery AA	alkaline 2pcs/pck, Super Heavy Duty Battery, Carbon Zinc 4 Years Shelf Life	pck	10	180.00	1,800.00				
2	Battery AAA	alkaline 4pcs/pck, Super Heavy Duty Battery, Carbon Zinc 4 Years Shelf Life	pck	5	170.00	850.00				
3	Extension Cord	Universal Outlet, 6 Gang with switch, Individual Switch 2 Meter Cord	unit	1	700.00	700.00				
4	Ballpen	signpen hightechpoint, v5, black	pc	8	70,00	560.00				
5	Bond paper	Long, 100GSM	ream	25	450.00	11,250.00				
6	Bond paper	100GSM, A4	ream	25	400.00	10,000.00				
7	Bond paper	80GSM, A4	ream	50	260.00	13,000.00				
8	Calculator Scientific	Display type: 31*96 FULL DOT Natural display. Algebraic input logic,	unit	1	1200.00	1,200.00				
9	Clearbook	long, brown	рс	6	100.00	600.00				
10	Marker	black permanent, refillable fade resitant, fine point	pc	10	65.00	650.00				
11	Marker	whiteboard, black, refillable	рс	10	60.00	600.00				
12	lnk	refill for whiteboard marker, black	bottle	1	180.00	180.00				
13	lnk	refill permanent, black	bottle	1	150.00	150.00				
14	Scissor	heavy duty, stainless, 8"	рс	3	100.00	300.00				
15	Masking Tape	48mm 2"	рс	10	95.00	950.00				
16	Clip binder	1 5/8" black 12pcs/box	box	10	60.00	600.00				
17	Clip binder	1" wide black 12pcs/box	box	10	50.00	500.00				

18	Staple wire	",6mm 1/4" 5000 staples per box	box	10	75.00	750.00	
19	Stapler	16" use stapler no. 3 or no. 35, with Staple Remover Heavy Duty throat depth up to 30cm	рс	2	450.00	900.00	
20	Packaging tape	1 inch x 100m, 24mm x 100m Strong Adhesive Heavy Duty	рс	10	30.00	300.00	
21	Paper clip	large	box	10	25.00	250.00	
22	Transparent adhesive tape	3/4" 4pcs/roll	roll	5	70.00	350.00	
23	Pencil	#1, 2x5x20cm, 80g, 12pcs/box	box	3	150.00	450.00	
24	Metal file fastener	50pcs/box, 2inches Extra Long 8inches	box	1	300.00	300.00	
25	Storage bin	High-Impact Series 37L Storage Box	pc	2	900.00	1,800.00	
26	Highlighter	Orange, writes up to 400 metres, quick drying ink	pc	5	40.00	200.00	
27	Expandable	Long 9x14.75 inches	рс	20	15.00	300.00	
28	Ink	for ink pad, Stamp Pad Ink refil black	рс	1	60.00	60.00	
29	Ink pad	Stamp Pad Metal Case	рс	1	65.00	65.00	
30	Tape dispenser	Masking Tape Dispenser, Dual Core, Heavy Duty, Large size	рс	2	150.00	300.00	
31	Sticky notes	standard size	рс	10	75.00	750.00	
32	Brown envelop	Long	рс	10	5.00	50.00	
33	White board	3x5 ft,Aluminum, Magnetic, Heavy Duty	рс	1	2500.00	2,500.00	
						53,215.00	
			TOTAL QUOTED AMOUNT IN WORDS:				

Reviewed and Checked By:

ANDREW LICARDO
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can

SHEBAMAEM, LÜQUE BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.

2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3)

3. Delivery period within _____ calendar days.

4, Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping	Negotiated	Negotiated	Negotiated Procurement-	Negotiate
Mayor's/Business Permit	/	/	/	/	1
PhilGEPS Registration Number	,	,	/	/	/
Professional license/ CV (consulting services)		1		-	
PCAB License (for Infrastructure)		1			
Income / Business tax returns (except for government		FOR ABC'S ABOVE	/	1	FOR ABC'S
Omnibus Sworn Statement		FOR ABC'S ABOVE			FOR ABC'S
NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S

After having carefully read and accented your General	Conditions, I/We quote you on the Item at prices noted above.	
Name of the Company:	conditions, twe quote you on the item at prices noted above.	
Address:	Tel. No. :	
	Fax No. :	
Signature over Printed	Email Address:	
Position:	Date:	