



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
**INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY**

UPLB BAC SECRETARIAT  
 BY: J DATE: 7-27-22  
 AUG 03 2022 - TIL 5PM  
 UPLB-RQ- 7-265-22-RES  
 DEADLINE OF SUBMISSION  
**UPLB-RQ-**

**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: June 29, 2022  
 Fund Code: N9B1721  
 MOP: SHOPPING  
 Contact No: 0935-066-4419  
 Contact Person: Argel A. Largado/aalargado@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTE PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Battery AA	alkaline 2pcs/pck, Super Heavy Duty Battery, Carbon Zinc 4 Years Shelf Life	pck	10	180.00	1,800.00				
2	Battery AAA	alkaline 4pcs/pck, Super Heavy Duty Battery, Carbon Zinc 4 Years Shelf Life	pck	5	170.00	850.00				
3	Extension Cord	Universal Outlet, 6 Gang with switch, Individual Switch 2 Meter Cord	unit	1	700.00	700.00				
4	Ballpen	signpen hightechpoint, v5, black	pc	8	70.00	560.00				
5	Bond paper	Long, 100GSM	ream	25	450.00	11,250.00				
6	Bond paper	100GSM, A4	ream	25	400.00	10,000.00				
7	Bond paper	80GSM, A4	ream	50	260.00	13,000.00				
8	Calculator Scientific	Display type: 31*96 FULL DOT Natural display. Algebraic input logic,	unit	1	1200.00	1,200.00				
9	Clearbook	long, brown	pc	6	100.00	600.00				
10	Marker	black permanent, refillable fade resitant, fine point	pc	10	65.00	650.00				
11	Marker	whiteboard, black, refillable	pc	10	60.00	600.00				
12	Ink	refill for whiteboard marker, black	bottle	1	180.00	180.00				
13	Ink	refill permanent, black	bottle	1	150.00	150.00				
14	Scissor	heavy duty, stainless, 8"	pc	3	100.00	300.00				
15	Masking Tape	48mm 2"	pc	10	95.00	950.00				
16	Clip binder	1 5/8" black 12pcs/box	box	10	60.00	600.00				
17	Clip binder	1" wide black 12pcs/box	box	10	50.00	500.00				

