



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
SCHOOL OF ENVIRONMENTAL SCIENCE AND MANAGEMENT (SESAM)

UPLEBAC SECRETARIAT  
BY: JF DATE: 8/11/22  
AUG 16 2022 -TUL  
11PM  
UPPB-RQ- 8-186-22-GOODS  
DEADLINE OF SUBMISSION

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_

Date: May 20, 2022  
Fund Code: 9190800  
MOP: \_\_\_\_\_  
Contact No: 536-2251  
Contact Person: JOSEPH M. VICENTE

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank For BAC/Evaluators only)</small>
1	Audio and visual equipment	Branded and brand new Wireless lapel microphone - 2.4GHz Digital Frequency - Receiver with Built-In Clip and Camera Shoe-Mount (Integrated with OLED Display) - Transmitter with OLED Display and Built-In Microphone - Charging Case - Zipper Bag - 1' (30.5 cm) Gold-Plated 3.5mm Output Cable for Cameras - 1' (30.5 cm) Gold-Plated 3.5mm Output Cable for Smartphones and Tablets - 1' (30.5 cm) Gold-Plated USB-C to USB-A Charging Cable - 1' (30.5 cm) Gold-Plated Micro USB to USB-A Charging Cable - Omnidirectional Lavalier Microphone - Alligator-Style Lavalier Microphone Clip - Foam Lavalier Windscreen - High-Wind Fur Windscreen for Transmitter - 1 year warranty	pcs	3	14,500.00	43,500.00				
2	Audio and visual equipment	Branded and brand new conference speakerphone - Transducer: Condenser - Polar Pattern: Omnidirectional - Frequency Response: 40-15,000Hz - Coverage Range: 2m (6.6ft) radius - Output Power: 2.5W - Power Requirements: Built-in lithium battery or DC 5V/500mA - Plug: 3.5mm TRRS audio interface, USB Type-C audio interface, USB-A audio interface - 1 year warranty	pcs	6	8,000.00	48,000.00				
TOTAL						91,500.00				
TOTAL QUOTED AMOUNT IN WORDS:										

Reviewed and Checked By: J  
ANDREW P. LICARDO  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

JOSEPH M. VICENTE  
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES; or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within \_\_\_\_\_ calendar days.
- Awards of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLEB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any indelible, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Vendors (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement - Emergency (Section)
1 Mayor's/Business Permit	/	/	/	/	/
2 PNIGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature over Printed: \_\_\_\_\_  
Position: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_