

SVP

UPLB BAC SECRETARIAT  
 BY: fy DATE: 9-23-22  
 SEP 07 2022 <sup>5pm</sup>  
 UPLB-RQ- 9-304-22-723  
**DEADLINE OF SUBMISSION**

UNIVERSITY OF THE PHILIPPINES  
 LOS BANOS  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00084  
 Request for Quotation/ Bid Form (Technical Specifications)  
 Institute of Chemistry

UPLB-RQ-  
 DEADLINE OF SUBMISSION:

SENDER'S NOTE

Date: August 22, 2022  
 Fund Code: N829423  
 MOP: Small Value Procurement  
 Contact No: 09059307519  
 Contact Person: Cristina A. Nagales

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others:

ITEM NO.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Supports must state from the supplier technical specifications of the bid and highest level of detail. Indicate parameters of any accessories.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>Leave this area blank for BAC Evaluation only.</small>
1	Acetic Anhydride	C4H6O3, >99.5%, ACS Reagent, at least 4L per btl	btl	8	13,000.00	104,000.00				
2	Ethanol	CH3OH, >95%, AR, at least 2.5L per btl	btl	40	3,000.00	120,000.00				
3	Ethanol	CH3OH, technical grade, at least 20L per cby	cby	20	3,000.00	60,000.00				
4	Potassium Hydrogen Phthalate	C8H5KO4, ≥99.5%, ACS Reagent, at least 100g per btl	btl	2	10,000.00	20,000.00				
5	Propylene Glycol	C3H8O2, food grade, at least 1L per btl	btl	35	1,000.00	35,000.00				
6	Polysorbate 20	C58H114O26, food grade, at least 1L per btl	btl	35	1,500.00	52,500.00				
7	Hexane	hexanes, C6H14, AR, at least 4L per btl	btl	24	5,000.00	120,000.00				
8	Calcium chloride	CaCl2, ≥98 %, anhydrous, AR, at least 500g per btl	btl	10	1,000.00	10,000.00				
9	Glycine	NH2CH2COOH, ≥98.5%, ACS reagent, at least 50g per btl	btl	1	4,389.54	4,389.54				
<b>TOTAL ABC</b>						<b>525,889.54</b>	<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By: [Signature]  
 BAC TWG 12 Aug. 2022

Please quote at your government price (including VAT) and state that the time within which you can make delivery, will be appreciated if we can have

Cristina A. Nagales  
BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. Supplier to ensure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any signatures, stamps, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.8)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed Name of Representative: \_\_\_\_\_

Position: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_