

Shopping

Suppliers Name:

Date August 18, 2022

DEADLINE OF SUBMISSION: UPLB BAC SECRETARIAT BY: *[Signature]* DATE: 9/13/22

Fund Code: N831691  
MOP: shopping  
Contact No: 09560598997  
Contact Person: ALLAN T. TELADA, JR.  
(atelada@up.edu.ph)

UPLB-RQ- 9-315-22-125  
DEADLINE OF SUBMISSION

Please quote your lowest price on the items listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-embroidered sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email be acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

Agricultural Products

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASUREMENT	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (leave this space blank for BAC/Evaluators only)
1	Wireless Mouse	Branded and brand new, Wireless 2.4 GHz with USB Nano Receiver, 1000 DPI Optical Tracking, 4 Buttons, Battery Included; Sealed upon delivery and inspection; Warranty: 6 months.	pc	5	1,000.00	5,000.00	Supplier must state their detailed technical specifications of their offer - quote each of the individual parameters if each requirements			
2	Laptop Battery	Brand new; Genuine Dell Battery (not compatible replacement) Brand: Dell Battery Condition: 100% New fit for Dell laptop: i3 7000 2-in-1 Model: F8250 Color: Black Voltage: 11.4V; Capacity: 38Wh/3166mAh Cells: 3-cell; Weight: About 80Z / 0.8lb; Size about 10.09x2.6x0.2in; Life span: about 300 -500 discharge/charge cycles; Package includes: user manual for easy installation; Battery Quality: RoHS compatible, RoHS compliant and certified; OEMing compliance with all prohibited substances; Battery law complied; Officially sealed by Dell for verification upon inspection; Warranty: at least 1 year on repair or replace.	lot	1	7,000.00	7,000.00				

3	Usb Hub Multiport Dock	Branded and brand new, Name: 4-Port USB3.0 Hub With Power supply Model: CHL Color: Black Interface: USB3.0 Male, USB3.0 Female, Micro-USB Female Transmission Speed: Nickel-plated Conductor: Tinned Copper Shell: ABS Chip: GL3510 Shielding: Aluminum Foil Jacket: PVC AWG: 28+SOAWG OD: 4.5mm Length: 0.15/0.5/1in Power Supply: 5V/2A Warranty: 3 Months Packaging: PE Bag Sealed upon delivery and inspection; Warranty: 6 months.	pc	5	700.00	3,500.00				
4	Mechanical Keyboard	Branded and brand new, Key quantity: 82 Color: Black Mechanical switch: Blue switch/Black switch (optional) Interface: USB Keystroke life: 50 million times Cable length: 1.6m Supported system: Windows XP/Vista/Win7/Win8 Item size: 31.1 * 12 * 3.7cm /12.24 * 4.72 * 1.46in approx. Sealed upon delivery and inspection; Warranty: 1 year on parts and services.	pc	5	2,000.00	10,000.00				
5	Cooling Pad	Branded and brand new, Laptop Cooling Pad Kopak 12 * 17" Laptop Cooler - Cooling Pad Chill Mat with 6 Quiet Fans, 2 USB 2.0 Ports and Adjustable Visual Angle Strong, durable but lightweight construction with metal mesh front. 6 point height adjustable tilt with anti slip design, your laptop can breathe easily with this ultimate notebook cooler. Powered by USB, Dual USB hub allows for connecting more USB devices. Sealed upon delivery and inspection; Warranty: 6 months.	pc	5	500.00	2,500.00				
6	Portable SSD 1TB	External SSD with Pouch Capacity: 1TB Dimension: (LWH) 2.853" x 2.185" x 0.39" approx. Weight: 8g approx. Compatible with most Windows and macOS Systems USB 3.0 Port or USB-C USB 3.0 data cable, USB Cable, Quick Start Guide and Pouch included. Officially sealed upon delivery and inspection; Warranty: 1 year on repair, parts and services.	pc	5	9,000.00	45,000.00				
<b>TOTAL ABC</b>						<b>73,000.00</b>				
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>										

Reviewed and Checked By:

**MARK EFRAN SIRONELLA**  
EAP TWIG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as

*Alfajero*  
**ENGR. ALLAN T. TEJADA, JR.**  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months. In the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

	REQUIREMENTS	Shopping (Section 62)	Negotiated Procurement	Negotiated Procurement	Negotiated/Procurement-Scientific, Scholarly or Artistic	Negotiated Procurement
1	Mayor/Business Permit	/	/	/	/	/
2	PHILGEPS Registration Number	/	/	/	/	/
3	Professional License/ CV (consulting services)	/	/	/	/	/
4	PCAB License (for Infrastructure)	/	/	/	/	/
5	Income / Business tax returns (except for government agencies as lessor)	/	/	/	/	/
6	Comibus Sworn Statement	/	/	/	/	/
7	NFSC for Infrastructure with ABC ABOVE P150K	/	/	/	/	/

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No. : \_\_\_\_\_

Address: \_\_\_\_\_ Fax No. : \_\_\_\_\_

Signature over Printed Name \_\_\_\_\_ Email Address: \_\_\_\_\_

of Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_