SVP

UPLB BAC SECRETARIAT
BY: _____ DATE: 9/27/22
OCT 04 2022 5pm
UPLB-RQ- 9-328-22-PES
DEADLNE OF SUBMISSION

UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date	June 29, 2022
Fund Code:	N9B1721
MOP:	SMALL VALUE PROCUREMENT
Contact No:	0935-066-4419
Contact Person	Argel A. Largado/ aalargado@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:
1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Preventive Maintenance	Hardware check and Adjustment of the HPLC	service	1	100000	100,000.00				
2						-				
3						-				
					TOTAL ABC	100,000.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

_____
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can

SHEBA MAE M. DUQUE
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in
3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and conditon stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

	REQUIREMENTS		Shopping	Negotiated	Negotiated	Negotiated Procurement-	Negotiate
1	Mayor's/Business Permit		/	/	/	/	/
2	PhilGEPS Registration Number		/	/	/	/	/
3	Professional license/ CV (consulting services)			/		/	
4	PCAB License (for Infrastructure)			/			
5	Income / Business tax returns (except for government agencies as lessor)			FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6	Omnibus Sworn Statement			FOR ABC'S ABOVE			FOR ABC'S
7	NFCC for Infrastructure with ABC above Ph500k			/			FOR ABC'S

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____
Address: _____
Signature over Printed _____
Position: _____

Tel. No. : _____
Fax No. : _____
Email Address: _____
Date: _____