

UNIVERSITY OF THE PHILIPPINES

LOS BANOS Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

UPL SECRETA BY: DATE:

Request for Quotation/ Bid Form (Technical Specifications) INSTITUTE OF CHEMISTRY

OCT	1	0	2020PLB-RQ
			DEADLINE O

UPLB-RQ- 10 -232 - SUBMISSION DEADLNE Opune 30 2022 SION Date Fund Code

MOP: Competitive Bidding Contact No: (049) 536 -2241 Contact Person Melvin Magat / mmmagat1@up.edu.ph

Suppliers Name:

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
 5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation

TEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Catering	Am + PM Snack + Lunch (Packed) for the month of October 2022 AM Snack - Turones and Bottled water PM Snack - Hotdog Sandwich and Bottled Water Lunch - Pork Adobo, Rice, Banana, and Bottled water Quality Assurance Workshop	pax	25	340.00	8,500.00				
2	Catering	PM Snacks Only (Packed) for the month of October 2022 Ham and Egg Sandwich and Coke Solo Graduate Admissions and Curriculum Committee Workshop	pax	17	80.00	1,360.00				
3	Catering	AM + PM Snack + Lunch (Packed) Package 1 October 2022 AM Snack - Puto, Pansit and Bottled Water PM Snack - Hamburger and Bottled water Lunch - Fried Chicken, Buttered Veggies, RIce and C2 Solo Occupational Health Committee Workshop	pax	25	340.00	8,500.00				
4	Catering	PM snacks only (Packed) for the month of October 2022 Ham and Cheese sandwich and Bottled Water Grounds and Buildings Committee Workshop	pax	13	80.00	1,040.00				
5	Catering	AM Snacks + Lunch (Packed) for the month of October 2022 AM Snacks - Lugaw with egg and Coffee Lunch - Pork Menudo, Veggies, Rice and Bottled water APC Meeting	pax	5	260.00	1,300.00				
6	Catering	AM Snacks + Lunch (Packed) for the month of October 2022 AM Snacks - Sopas and Bottled Water Lunch - Chicken Afritada, Banana, Rice and Bottled Water IC Exe Com Meeting	pax	12	260.00	3,120.00				
7	Catering	AM + PM Snacks + Lunch (Packed) for the month of November 2022 AM Snack - Puto Pao, Pansit and Bottled Water PM Snack - Hamburger and Bottled water Lunch - Breaded Pork Chop, Buttered Veggies, RIce and C2 Solo Workshop	pax	18	340.00	6,120.00				
6	Catering	PM Snacks Only (Packed) for the month of November 2022 Shanghai, Pansit and Bottled water Workshop	pax	18	80.00	1,440.00				
9	Catering	PM Snacks Only (Packed) for the month of November 2022 Lumpiang Sariwa and Bottled water CUIC Seminar	pax	58	80.00	4,640.00				
10	Catering	PM snacks only (Packed) for the month of December 2022 Spaghetti and Bottled Water Grounds and Buildings Committee Workshop	pax	13	80.00	1,040.00				
11	Catering	AM Snacks + Lunch (Packed) for the month of December 2022 AM Snacks- Puto, Kutsinta and Coffee Lunch - Beef Broccolli, Rice and Bottled water IC Exe Com Meeting	pax	12	260.00	3,120.00				
12	Catering	AM + PM Snack (Packed) for the month of December 2022 AM Snack - Pansit Palabok and Bottled water PM Snack - Clubhouse Sandwich and Bottled water Research Committee Workshop	pax	14	340.00	4,760.00				
Z	Catering	AM + PM Snack + Lunch (Assisted Buffet) Package 1 for the month of December 2022 AM Snack - Pandesal filled with cheese omelet and Coffee PM Snack - Hotdog Sandwich and Bottlled water Lunch - Cordon Bleu, Chop seuy, mixed fruit and Iced Tea	pax	80	450.00	36,000.00				
	1	IC Annual Planning Workshop Activities		1	TOTAL ABO	80,940.00				

Reviewed and Checked By:

Ganzales Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Melvin Magat BUYER END-USER

supplies

3. Delivery period within _____ calendar days.

4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

ements for Suppliers (GPPB Resolution No. 21-2017) REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement Emergency (Section 53.2
Mayor's/Business Permit	/	/	/	/	/
	/	/	/	/	/
PhilGEPS Registration Number	CONTRACTOR DESCRIPTION OF THE PERSON OF THE	/		/	
Professional license/ CV (consulting services)		/			
PCAB License (for Infrastructure)					FOR ABC'S
Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE	/	/	ABOVE 50K
Omnibus Sworn Statement		FOR ABC'S ABOVE			FOR ABC'S ABOVE 500K
NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

	the Mary of orders nated above	
After having carefully read and accepted your General Conditions, I/We Name of the Company:	quote you on the item at prices noted above.	
Address:	Tel. No. :	
	Fax No. :	
Signature over Printed Name of Representative:	Email Address:	
Position:	Date:	