

**UNIVERSITY OF THE PHILIPPINES**

**LOS BANOS**

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**

**MNH**

**UPLB BAC SECRETARIAT**  
 BY: J DATE: 11-18-22  
 NOV 22 2022 <sup>5pm</sup>  
 UPLB-RQ- 11-399-22-1223  
**DEADLINE OF SUBMISSION**

**UPLB-RQ-**

**DEADLINE OF**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: October 06, 2022  
 Fund Code: N9-B04-0A  
 MOP: Shopping  
 Contact No: 9177998460  
 Contact Person: Ma. Francia Kyla M. Cammayo/  
 mmcammayo@up.edu.ph

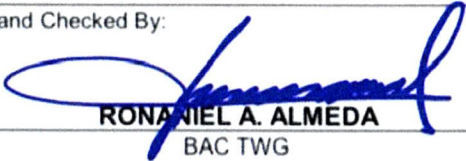
**Please quote your lowest price on the item/s listed below, subject to the General Conditions below.**

- Note:
1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not.
  2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature.
  4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  5. Quotations exceeding the Approved Budget for Contract shall be rejected.
  6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
  7. Others: \_\_\_\_\_


ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Conical tube	With screw cap, Volume: 50 mL, Size: 30 mm x 110 mm, Pcs/pack: 50	pack	8	1,300.00	10,400.00				
2	Microcentrifuge tube	With cap, Volume: 2 mL, Size: 10 mm x 40 mm, Pcs/pack: 500	pack	8	2,000.00	16,000.00				
3	Microspatula	Material: stainless steel, Size: 220 mm	pc	4	150.00	600.00				
4	Cavity slide	Size: 26 mm x 76 mm, Pcs/pack: 100, 1 well	pack	1	500.00	500.00				

5	Slide cover	Shape: round, Diameter: 12 mm, Pcs/pack: 100	pack	5	1,500.00	7,500.00			
6	Insect pin	Material: stainless steel, Number: #1 and #2, Size: 40 mm, Pcs/pack: 500	pack	10	700.00	7,000.00			
7	Minuten pin	Material: stainless steel, Number: #0 & #1, Size: 15 mm, Pcs/pack: 100	pack	1	1,000.00	1,000.00			
8	Slide box	Material: wood/plastic Capacity: 100 slides	pc	20	750.00	15,000.00			
9	Insect box	Material: wood, Size (LxWxH): 229 mm x 330 mm x 64 mm	pc	18	1,500.00	27,000.00			
10	Mounting board	Material: styrofoam, Size (LxWxH): 39 mm x 17 mm x 3 mm	pc	6	600.00	3,600.00			
11	Forceps	Fine tip, Material: stainless steel, Size: 130 mm	pc	10	250.00	2,500.00			
12	Syracuse dish	Material: glass, Suspension capacity: 10 mL	pc	5	1,500.00	7,500.00			
13	Microscope bulb	2500-3000 LED, with PC cover and A1 PCB	pc	10	100.00	1,000.00			
<b>TOTAL ABC</b>						<b>99,600.00</b>			
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>		

Reviewed and Checked By:

  
**RONANIEL A. ALMEDA**  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the

  
**MA. FRANCIS KYLA M. CAMMAYO**  
BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE
3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.



**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

**After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.**

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Signature over Printed \_\_\_\_\_

Position: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_