

## UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications) TYPE END USER/DEPARTMENT UNIT

MUSEUM OF NATURAL HISTORY

DATE: 12-2-74 DEC 0 6 2022 5000

**UPLB BAC SECRETARIAT** 

UPLB-RQ- 12-424-22-pas DEADLNE OF SUBMISSION

UPLB-RQ-	
DEADLINE OF SUBMISSION:	

Suppliers Name:	Date	November 09, 2022
	Fund Code:	N9B0300
	MOP:	Shopping
	Contact No:	9565176942
	Contact Person	Julienne Nicole M. Ramos

Please quote your lowest price on the item/s listed below, subject to the General Conditions below

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).

- Quotations exceeding the Appoved Budget for Contract shall be rejected.
   Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Drawer	3-Drawer Lateral Steel Filing Cabinet with Anti-Tilt Lock Mechanism/ KD With Steel Handle Lock Compatible with A4, Fc, letter and legal size files; Color: Gray; Dimensions: 90(W) x 45(D) x 73(H) cm; Weight: 37 kgs gauge no.	Piece	2	15,000.00	30,000.00				
2	Office Chair	Office Chair, Seat Upholstery: Combination of mesh and fabric for extra comfort, Metal and PU mylon arm rests, Aluminum base, Adjustable seat height, With tilt mechanism, 360-degree swivel function, Color: Black, Dimensions: 61(W) x 58(D) x 94-102(H) cm, Weight: 13 kgs	Piece	1	8,250.00	8,250.00			~	
3	Steel Rack	Premium Heavy duty Durable Mini Steel Rack Multi-purpose 5 Layers; Dimensions: 80 x 40 x 14.9, Gray	Piece	1	7,000.00	7,000.00				
4	Office Table	Steel Office Table: Gray Top, Gray metal body with keyboard drawer and 3-side, Drawers with lock; Dimension: W40" X D28"; Finish: Powder Coated (Plain); Gauge number: GA 22	Piece	1	10,000.00	10,000.00				
					TOTAL ABC	55,250.00	/			
							TOTAL QUOTED AMOUNT IN WOR	RDS:		

Reviewed and Ched lamor ea C. Gonzales

nent price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

helle DR. Alylado San Pa BUYER/MEND-USER

## TERMS AND CONDITIONS:

- Include the source of the delivered is a period of at least (30) calendar days from the date of submission.

  2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered is
- 3. Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein
   UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- 6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	,	
2 PhilGEPS Registration Number	1	,	/	/	/
3 Professional license/ CV (consulting services)	-	/	/	/	/
4 PCAB License (for Infrastructure)		/		/	
PCAB License (for infrastructure)		/			

5 Income / Business tax returns (except for government agencies as lessor)		500K	/	,	50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K
aving carefully read and accepted your General Condit	ions, I/We q	uote you on the Item	at prices noted above	e.	
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